# Job Posting

<table>
<thead>
<tr>
<th>TITLE</th>
<th>13024 Clinical Specialist - Geriatric</th>
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</thead>
<tbody>
<tr>
<td>CATEGORIES</td>
<td>FTE</td>
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<tr>
<td>CLASSIFICATION</td>
<td>Clinical Specialist</td>
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<tr>
<td>CLOSING DATE</td>
<td>Until Filled</td>
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<tr>
<td>PERCENT OF TIME</td>
<td>100%</td>
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<td>PERSONNEL CODE</td>
<td>13024</td>
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<tr>
<td>PROGRAM</td>
<td>MOST</td>
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**JOB SUMMARY:**
The Mobile Outreach to Seniors Team (MOST) Clinical Specialist (CS) provides an array of highly individualized clinically and culturally competent mental health services to older adults and their families/supports. S/he is responsible for the provision of direct and indirect mental health services including: conducting comprehensive assessments; developing treatment plans; counseling / interventions with individuals, families and groups; assisting in medication evaluations / monitoring; documentation; extensive case management; consultation/education with clients / collaterals; providing information / making referrals based on a working knowledge of services / programs for the elderly in mental health and long term support systems; and other duties as assigned by the MOST Program Manager. The minimum service hour expectations per year is 1,325.

**QUALIFICATIONS:**

**Essential:**
- Licensed in the State of Wisconsin as a Licensed Clinical Social Worker, a Professional Counselor or a Master’s Degree in a related mental health field and MA billable
- Three years professional experience working with older adults with mental health and aging issues in a community setting collaborating with other providers / systems
- Demonstrated commitment to providing services to individuals with multi-faceted needs and limited resources
- Demonstrated ability to work both independently and as part of a team
- Working knowledge of older adults and their bio-psychosocial issues-interventions with ability to provide comprehensive assessments and develop relevant care-plans
- Demonstrated ability in providing culturally competent, recovery oriented and trauma informed clinical interventions with individuals, families and groups with a commitment to improving these abilities
- Ability and willingness to provide indirect services such as service coordination/case management, information and referral, etc.
- Demonstrated ability to establish and maintain effective collaborative relationships
with clients, staff, community agencies, family / informal support systems, the public, etc.

- Demonstrated ability to provide clinical consultation and education
- Commitment to work toward improving cultural competence as demonstrated by: valuing, recognizing and responding to cultural diversity/difference regarding consumers; assessing and improving one's own cultural diversity, including issues of cultural diversity in community-based/collateral interactions, etc.
- Commitment to consumer empowerment and meaningful involvement / participation throughout the clinical process including assessments, plans and interventions
- Excellent verbal and written communication, time management and organizational skills
- Demonstrated ability to provide timely documentation for: client records (e.g. intake summaries, progress notes, etc.) as determined by WI Administrative Codes, state certification requirements, CARF and JMHC Policies; and administrative / program data
- Hold valid driver's license and have access to a vehicle that is privately insured (in accordance with JMHC’s policies) for use in provision of out-of-office services

Preferred:
- Five years relevant experience in working with an older population with mental illness and a diversity of diagnoses and cultures
- Five years of working in the network of services and programs for the elderly in both the Long Term Support and Mental Health Systems
- Bilingual in Spanish or SE Asian Language

RESPONSIBILITIES:

A. Clinical (high responsibility - 70% effort)

1. Provide and document comprehensive bio-psychosocial evaluations with diagnostic impressions.
2. Develop comprehensive treatment plans based on evaluations.
3. Implement treatment plan providing and/or arranging for the provision of necessary services.
4. Provide individual, group and family counseling/interventions based on treatment plans.
5. Assist in psychiatric evaluations and checks; make appropriate referrals, monitor medication efficacy/adverse reactions with timely reporting to M.D., facilitate medication ordering, packaging, dispensing; etc.
6. Obtain relevant historical and/or current medical and/or other treatment information.
7. Communicate relevant treatment information to other providers including developing crisis plans.
8. Provide internal mental health case management and system wide case management as appropriate and able.
9. Provide consultation, education and support to clients' formal and informal service providers including JMHC Staff.
10. Provide in-patient follow along as well as assistance with discharge planning for hospitalized clients.
11. Maintain client contact to a degree sufficient to monitor and assure progress of
treatment goals, and discharge clients when treatment goals are met or are no longer appropriate for services due to dementia or other barriers to effectively utilizing services.

12. Other duties as assigned by the Team Leader and/or Manager.

13. Provide information and referral services via a working knowledge of the long term support and mental health systems.

B. Administrative (high responsibility - 30% effort)

1. Provide timely clinician/case manager generated document for clients’ records (e.g. intake summaries, progress notes, etc.) as determined by WI Administrative Codes, state certification requirements, CARF and JMHC Policies.

2. Provide timely response to requests for data.

3. Attend unit meetings, staffing/case reviews and consultations as requested.

4. Participate in clinical supervision and abide by policies and best practices.

5. May serve on hiring and/or center-wide committees, pending meeting service hour requirements.

6. Participate in program planning for MOST Program as appropriate.

7. Improve cultural competence by striving to meet personal, program and agency goals.

8. Participate in education for professional growth.

9. May supervise trainees and/or volunteers as permitted by Team Leader and/or Manager.

10. Facilitate Team functioning and back-up other team members as scheduled and as necessary outside of the back-up schedule.

11. Other duties as assigned by the Team Leader and/or Program Manager.

Applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday
- or by phone at (608) 280-2677

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.