Job Posting

**TITLE**
13040 Crisis Stabilization Specialist

**CATEGORIES**
FTE

**CLASSIFICATION**
Mental Health Specialist

**CLOSING DATE**
4/26/13

**PERCENT OF TIME**
60% FTE

**PERSONNEL CODE**
13040

**PROGRAM**
Crisis Stabilization

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**JOB SUMMARY**

The Crisis Stabilization Specialist will assist the Clinical Team Leader and Crisis Unit Manager in coordinating a system of “Optional Stabilization Services” in accordance with HFS 34.22 (4), Emergency Mental Health Service Programs. The position will be part of the Crisis Unit of the Emergency Services Unit (ESU) of Journey Mental Health Center. The system, as currently developed, includes certain ESU services such as the Crisis Homes, Recovery House and mental health aide assistance, as well as an array of wrap-around services provided by other agencies in the County for the purpose of helping individuals to avoid a psychiatric hospitalization, to reduce the length of a hospital stay, or to help with transition to a less restrictive setting. These services are recovery-focused and will respect and utilize clients’ strengths and social/cultural resources.

The person in this position will assist with the day-to-day management of all activities related to the Crisis Stabilization Program. Primary duties include coordinating the placements of clients in crisis homes or Recovery House, clinical management and coordination of plans for discharge from Crisis Homes or Recovery House. The position involves mobility throughout the community and may require working irregular hours in keeping with the needs of the program. She/he is responsible to the Clinical Team Leader and Crisis Team Manager.

**QUALIFICATIONS**

**ESSENTIAL:**
- Bachelor’s degree and two years relevant clinical experience with solid clinical skills, or five years relevant clinical experience.
- Good working knowledge of the Crisis Unit’s hospital gate-keeping functions and other services in which can help to avert hospitalizations.
- Demonstrated ability to work alone, to make independent, sometimes-unpopular decisions, even in high-risk situations.
- Demonstrated ability to function collaboratively as part of a team, seeking and
accepting consultation when appropriate.

- Strong organizational and communication skills
- Strong commitment to work toward improving cultural competence, as demonstrated by valuing difference/diversity, recognizing limitations in personal competencies and expertise, and having concrete ideas about how to improve cultural awareness, knowledge and skills.
- Strong commitment to respecting consumers and improving meaningful involvement of consumers in unit service delivery
- Valid drivers’ license
- Ability/willingness to work irregular hours if needed

PREFERRED:

- Master’s degree
- Demonstrated expertise in providing cross-cultural MH services
- Clinical experience in crisis intervention/emergency mental health service

RESPONSIBILITIES:

I. CLINICAL RESPONSIBILITIES  (High Level Of Responsibility, 60% Of Effort).

- In conjunction with other ESU staff, provide clinical management and monitoring of Crisis Home/Recovery House clients or clients receiving services from Outreach Workers (ORW). Consult with home providers and ORW as needed.
- Serve as contact for Crisis Home (CH) providers and Recovery House (RH) staff in regards to individuals placed, or potentially being placed in these environments
  - Screen clients for CH/RH placement and consult with other ESU staff as they access and utilize the program.
  - Relate positively and diplomatically with referral sources and other persons involved in CH/RH placement and discharge.
  - Maintain regular, daily contact with providers and clients during CH/RH placements.
  - Provide counseling, assistance in day-to-day clinical issues, and case management to clients in CH/RH as appropriate, in collaboration with regular case managers.
  - Assist in discharge planning and implementation.

II. ADMINISTRATIVE (High Level Of Responsibility, 30% Of Effort)

- Will assist with maintaining records and preparing reports, as well as processing time sheets and service provider reports as necessary.
- Will assist as needed in the maintenance of a pool of qualified ORW, assisting the Clinical Team Leader and Crisis Team Manager with recruitment and training as needed.
- Assist with recruitment of Crisis Home providers as needed.
- Assist in day-to-day operation of Recovery House as needed.
- Cover shifts at Recovery House as needed.

III. GENERAL UNIT AND AGENCY RESPONSIBILITIES  (Medium Responsibility, 10% Of Effort)

- Work actively and positively to maintain good working relationships between Emergency Services Unit and other segments of the community, informing Crisis and Bay Side Place Managers of problems as they arise.
- Work to improve own cultural competence: participate in the development and
implementation of unit strategies to continue to improve the cultural competence of the unit’s services.

- Work to improve meaningful consumer involvement in the unit’s services.

Applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday
- or by phone at (608) 280-2677

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.