AIDS Network, the AIDS Service Organization of southern Wisconsin, seeks a full-time Director of Client Services to serve individuals living with HIV/AIDS in southern Wisconsin. The flexible position will lead the Case Management, Linkage to Care, and other care programs. The position is based in Madison and serves thirteen counties. Ability to supervise staff, serve diverse populations, experience with the provision of social and/or medical services, and knowledge of HIV/AIDS issues required. The Director of Client Services reports to the Executive Director. Good starting salary ($45-50k DOE) and excellent benefits.

Roles and Responsibilities: Program management, evaluation and development; providing direct supervision, training, and evaluation of staff in compliance with agency, state and federal protocols; effective collaboration with internal Lead Case Managers, other staff, and external providers; ensuring connection of clients to medical, dental, housing, nutrition, mental health, AODA, legal and other needed services; assisting with grant writing and reporting, representing agency at community meetings/events; and other tasks as assigned. AIDS Network follows the Prevent-Test-Link-Treat-Retain model.

Qualifications: Experience providing direct services to low-income populations in a social service, health care, or case management setting; supervision experience; Bachelor’s degree in social work, health, human services or related field required; graduate degree preferred; other combinations of relevant education and experience will also be considered; basic HIV/AIDS knowledge; excellent written and verbal communication skills; computer and software skills; and desire to serve low-income and diverse populations. Valid driver’s license, insurance, and reliable transportation required. Bilingual in Spanish a plus.

Interested applicants should submit a letter of interest, resume, and application (go online at aidsnetwork.org or contact our office) by Monday, March 5, 2012 to the below address. Incomplete or late materials will not be accepted:

AIDS Network
Attn: Camilla Johnson
600 Williamson Street – Suite H
Madison, WI 53703
cjohnson@aidsnetwork.org

AA/EEO/LEP Employer