### Job Posting

<table>
<thead>
<tr>
<th>TITLE</th>
<th>13072 Engagement Specialist</th>
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<tr>
<td>CATEGORIES</td>
<td>FTE</td>
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<tr>
<td>CLASSIFICATION</td>
<td>Clinical Specialist</td>
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<tr>
<td>CLOSING DATE</td>
<td>Until Filled</td>
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<tr>
<td>PERCENT OF TIME</td>
<td>100%</td>
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<tr>
<td>PERSONNEL CODE</td>
<td>13072</td>
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<td>PROGRAM</td>
<td>Outpatient Services</td>
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**JOB SUMMARY:**
The Engagement Specialist position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services provided in conjunction with Outpatient Services. The Engagement Specialist provides outreach, case management, individual and group therapy for clients of Outpatient Services who are identified as needing assistance with engagement in services. The population served by the Engagement Specialist includes adults attending their own services for mental health issues and/or substance use disorders, as well as the parents of children referred for services and adolescents who attend services independently. The Engagement Specialist works closely with program therapists, case managers, nurses, and prescribers to re-engage clients in services. The Engagement Specialist is responsible for writing and maintaining accurate and timely documentation related to the provision of service. This position reports directly to the Clinical Team Leader of Central Intake and Outpatient Engagement Services with overall supervision by the Clinical Manager of Outpatient Services. This is a full time position that may require some evening work hours, and minimum service expectations of 1325 hours per year. The Engagement Specialist completes other duties and services as assigned.

**QUALIFICATIONS:**

**ESSENTIAL**
- Master’s degree in a related human services field, with licensure as an LMFT, LCSW, or LPC
- Demonstrated commitment to recovery principles demonstrated by commitment to actively involve clients in the assessment, treatment planning and implementation process
- Experience in community-based substance abuse and mental health assessment, case management, treatment planning, and crisis resolution
- Demonstrated experience with adult, child, and adolescent populations, including work with parents/caregivers
• Ability to communicate effectively, both orally and in writing
• Ability to work with an interdisciplinary team
• Ability to work independently, and remain organized and efficient while multi-tasking
• Superior ethics and interpersonal boundaries as evidenced by past experience in community based work and related professional references

PREFERRED
• Licensure as a Substance Abuse Counselor, Clinical Substance Abuse Counselor, or AODA specialty
• Fluency in Spanish or ASL
• MA certification or eligibility

RESPONSIBILITIES:
A. Provision of Clinical Services (high responsibility, 90% effort)

1. Reviews all clients who have violated no show policies and makes a determination of next steps through review of record, consultation with therapist/provider, and consultation with client.
2. Performs accurate clinical screening by phone or in person to evaluate mental health and substance use issues and barriers to treatment to determine appropriate next service steps.
3. Provides a range of clinical services in conjunction with Outpatient Services staff including outreach, screening, assessment, treatment planning, referral, and case management in a context that is supportive of the client’s culture, values, and perspectives.
4. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries, and other information in a timely manner.
5. Completes Level of Care transfer paperwork and reviews consumers for possible transfer to Primary Care Physicians. If appropriate, completed needed paperwork and follow the process to refer consumer back to PCP for ongoing medication management.
6. Provide individual engagement work as needed to help consumers get re-engaged in the therapy process and transferred back to active therapy with their clinician.
7. Co-facilitates the engagement groups.
8. Other duties as assigned or developed.

B. Program and Center Participation (high responsibility, 10% effort)

1. Works as a team member with all aspects of outpatient services including therapy, case management, medication, emergency and intake services.
2. Attends staff meetings, in-services and other program activities as requested.
3. Participates in Mental Health Center committees, trainings, and activities as directed and/or approved.
4. Performs other duties as necessary and directed.

APPLICATIONS ARE AVAILABLE:
Applications are available:

13072 Engagement Specialist | Journey Mental Health Center
http://www.journeymhc.org/careers/13072-engagement-specialist
• at www.journeymhc.org/careers
• or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday
• or by phone at (608) 280-2677

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.