PLEASE POST

VACANCY ANNOUNCEMENT
09/04/12

Community Action Coalition for South Central Wisconsin, Inc (CAC), a private, non-profit agency dedicated to developing economic and social capacities of individuals, families and communities to reduce poverty in Dane, Jefferson and Waukesha Counties is accepting applications for:

Caseworkers (2 positions)
One position is assigned to Dane County and one for Jefferson County.

Caseworkers are responsible for providing outreach services for the prevention of homelessness. Caseworkers are required to be mobile for travel to the participant for the provision of individual needs assessments, one-on-one housing location assistance, landlord mediation, direct rental assistance supportive services assistance and linkages to needed community services and supports, including other social service agencies specializing in issues specific to veterans, including but not limited to PTSD, domestic abuse, HIV/AIDS, AODA treatment, parenting, employment and training, mental health and/or physical well-being with sensitivity toward diverse cultural and socio-economic populations. Caseworkers may meet with other community support teams/organizations that focus on the issues specific to veterans. Caseworkers provide short and long term case management and follow-up to the developed goals. Caseworkers complete the required data entry and submission of reports.

A minimum of one year of experience with direct service programs for people affected by poverty or families in crisis; commitment to full participation of people who are experiencing disabilities in the life of the community and knowledge of the exclusion, injustice and oppression faced by people who are marginalized including those affected by PTSD and/or HIV/AIDS; knowledge of the problems caused by poverty and the resources generally available to address these needs; respect for the strengths and capacities of individuals to improve their lives; practical skills in leadership development, community organizing, advocacy, effective interviewing, listening, conflict resolution and group dynamics; effective written and oral communication skills and the possession of a valid driver's license and insured motor vehicle.

Both positions are full time and include a benefit package including holidays, leave time, insurance plans and a SEP retirement plan. CAC offers a casual, diverse, smoke, latex and fragrance-free work environment.

You may access the application materials (complete position description, the salary/benefit listing, applicant data record and required application form) at www.cacscw.org, call (608) 246-4730 ext 215 or stop by 1717 N. Stoughton Road, Madison, 53704 or 114 E. Main Street, Watertown, 53094. Résumés alone are not accepted.

Application materials are due Tuesday, September 18, 2012, by 4 PM at the above address.