MINNESOTA INDIAN WOMEN’S RESOURCE CENTER
Employment Opportunity
02/06/13

Nokomis Endaad Counselor Supervisor

Position Purpose: The Minnesota Indian Women’s Resource Center is seeking a dedicated individual to join the Nokomis Endaad Native Women’s MI/CD Outpatient Treatment Program. This individual will provide counselor supervision and direct services to American Indian women who are experiencing addiction to alcohol and drugs, mental health needs, sexual trauma/violence and culture-based co-occurring disorders such as historical trauma, loss of spirituality, culture, and grief/loss. Nokomis Endaad Native Women’s MI/CD Outpatient Treatment Program will use a culturally specific treatment approach to provide services to clients. This person should be knowledgeable in one’s own tribal spirituality and culture to bring to the program a decided cultural response and perspectives in the treatment of addiction, mental health counseling, and other areas of treatment needs such as sexual abuse, violence and human trafficking of American Indian women. This individual must be able to conduct clinical staff meetings to provide direction in treatment planning for American Indian women clients; be familiar with clinical/case management concepts as it relates to addiction and other disciplines, and be able to work well with others, including community agencies and tribal entities. This individual will be expected to carry a client caseload.

QUALIFICATIONS:
1. Knowledge and understanding of one’s own tribal spirituality and cultural values.
2. Must be an excellent listener, warm, caring, compassionate, sensitive, honest, trustworthy, reliable, strong and kind.
3. Must be able and willing to work with others to achieve goals for the higher good.
4. Licensed Alcohol and Drug Counselor, or meet the criteria for a counselor in Minnesota Rule 9530.6450, Subpart 5 B, (1)-(5).*
5. Must have three or more years of experience providing individual and group counseling to chemically dependent clients except that, prior to January 1, 2005, an individual employed in a program formerly licensed under old Minnesota Rule parts 9530.5000 to 9530.6400 is required to have one or more year’s experience; and
6. The individual knows and understands the implications of Minnesota Rule parts 9530.6405 to 9530.6505 and Minnesota Statutes, sections 245A.65.
7. Experience working with American Indian families and women in a human service setting.
9. Knowledge of Twin Cities human services resources available to address the basic needs of clients.
10. Knowledge of the American Indian community and tribal entities.
11. Knowledge and understanding of domestic and sexual assault victim treatment and services.
12. Strong group facilitation skills.
13. Must have computer skills and be familiar with Microsoft Word.

OTHER QUALIFICATIONS:
1. Must have no current problems related to alcohol or drugs, a minimum of five years alcohol and drug free.
2. Valid driver’s license with a satisfactory driving record required. Must have own vehicle and be willing to transport as needed.
3. Must have automobile insurance and provide proof of insurance.
4. Must be willing to submit to DHS Rule #3, Criminal Background Study.

Demonstrated ability to:
1. Maintain highly confidential and sensitive information.
2. Ability to exemplify professional and respectful conduct and handle stressful situations well.
DUTIES AND RESPONSIBILITIES:
1. Provide oversight to, as well as conduct intake and risk assessments; develop and maintain individual case plans.
2. Provide oversight to, as well as develop safety/treatment plans to address addiction services, safe housing, health care, mental health services, sexual trauma issues and culture-based co-occurring disorders such as loss of identity, loss of spirituality, loss of cultural values, and grief and loss.
3. Conduct individual sessions for clients to determine their success in obtaining case plan goals.
4. Develop and implement a culturally responsive alcohol and drug education program and other clinical needs of the American Indian woman client.
5. Develop and facilitate a Traditional Family Roles Education Program and conduct Family Group meetings when applicable.
6. Provide outreach and work in collaboration with other community agencies and tribal entities.
8. Collect and track client statistical data from client and program logs for reporting purposes.
9. Respond to other duties as assigned by the Treatment Director.

REPORTING AND SUPERVISORY RESPONSIBILITIES:
Nokomis Endaad Counselor Supervisor reports directly to the Nokomis Endaad Treatment Director and has supervisory responsibilities.

JOB CLASSIFICATION: Full-time Exempt position

SALARY: DOQ

HOW TO APPLY: Send resume, cover letter and complete Employment Application and answers to Attached Questions (see below). Access these at www.miwrc.org/AboutUs or contact the Minnesota Indian Women’s Resource Center, 2300-15th Avenue South, Minneapolis, MN 55404, email HR@miwrc.org; Phone (612)728-2004, fax (612) 728-2039.

Nokomis Endaad Applicant Questions

Nokomis Endaad staff need to be role models for health in all of the four traditional aspects of personhood: physical, mental, emotional and spiritual.

1. Please share how you maintain health and balance in each of these four areas mentioned above:

2. In your opinion, what is the most important quality in a Nokomis Endaad treatment staff person? Why?

**Minnesota Rule 9530.6450, Subp 5:**

A person holding the current license or title found in 148C.11, Subp 1:

licensed physicians; registered nurses; licensed practical nurses; licensed psychological practitioners; members of the clergy; American Indian Medicine Women and Men; licensed attorneys; probation officers; licensed marriage and family therapists; licensed social workers; licensed professional counselors; licensed school counselors; registered occupational therapists or occupational therapy assistants

and can document one of the following from Minnesota Rule 9530.6450, Subp. 5:

(1) completion of at least a baccalaureate degree with a major or concentration in social work, nursing, sociology, human services, or psychology, or licensure as a registered nurse; successful completion of a minimum of 120 hours of classroom instruction in which each of the core functions listed in Minnesota Statutes, chapter 148C, is covered; and successful completion of 440 hours of supervised experience as an alcohol and drug counselor, either as a student or as a staff member;

(2) completion of 270 hours of alcohol and drug counselor training in which each of the core functions listed in Minnesota Statutes, chapter 148C, is covered, and successful completion of 880 hours of supervised experience as an alcohol and drug counselor, either as a student, or as a staff member;
(3) Current certification as an alcohol and drug counselor or alcohol and drug counselor reciprocal, through the evaluation process established by the International Certification and Reciprocity Consortium Alcohol and Other Drug Abuse, Inc., and published in the Case Presentation Method Trainer's Manual, copyright 1993. The manual is incorporated by reference. It is available at the State Law Library, Judicial Center, 25 Reverend Dr. Martin Luther King Jr. Blvd., St. Paul, Minnesota 55155;

(4) Completion of a bachelor's degree including 480 hours of alcohol and drug counseling education from an accredited school or educational program and 880 hours of alcohol and drug counseling practicum; or

(5) Employment in a program formerly licensed under old Minnesota Rule parts 9530.5000 to 9530.6400 and successful completion of 6,000 hours of supervised work experience in a licensed program as an alcohol and drug counselor prior to January 1, 2005.

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Equal Opportunity Employer