Job Posting

TITLE

14038 Child Family Specialist

CATEGORIES

FTE

CLASSIFICATION

Child Family Specialist

CLOSING DATE

Until Filled

PERCENT OF TIME

75%

PERSONNEL CODE

14038

PROGRAM

Outpatient Services

UNION STATUS

Professional (Bargaining Unit)

SALARY

$36,916.98 - $42,454.52 (at 100% FTE)

JOB INFORMATION

JOBSUMMARY:
The Child and Family Specialist (CFS) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services including individual, couples, family, and group therapy. The CFS is responsible for writing and maintaining accurate and timely documentation related to the provision of service. The CFS attends team meetings and other regular program activities. The CFS reports directly to the assigned Team Leader with overall program supervision provided by the Clinical Area Manager. The position requires some evening work hours. A full-time position requires a minimum of 1325 combined direct service and case management hours with at least 759 hours of direct client service. The CFS also completes other duties and services as assigned.

QUALIFICATIONS:

ESSENTIAL:

• Licensure as an LCSW, LPC or LMFT, or Master’s Degree in a related field with eligibility for licensure within 6 months of hire.
• Demonstrated commitment to cultural competence by ensuring that services provided are relevant to the diverse and unique needs/experiences/perspectives of each client.
• Demonstrated commitment to recovery principles demonstrated by commitment to actively involve clients in the treatment planning and implementation process.
• Experience in community based mental health and/or substance abuse assessment, treatment, diagnosis, intervention, and case management and crisis resolution with children/adolescents/families from diverse cultural backgrounds.
• Working knowledge of child development, systems theory, and effect of trauma on development and family functioning.
Working knowledge of evidence based practices including trauma-focused therapies.

**PREFERRED:**
- Dual credentialing as a Mental Health and Substance Abuse professional.
- 3000 hours supervised postmasters’ experience. Certification (or eligibility) for MA Provider Status and HSS 61.96(2)(3) certification to bill for mental health services.
- Bilingual/Spanish Speaking

**RESPONSIBILITIES:**

1. **Provision Of Clinical Services (High Responsibility, 90% Effort)**
   - A. Performs accurate assessments to evaluate mental health needs and alcohol/drug issues in a culturally competent, recovery oriented, trauma sensitive manner by providing assessments within the context of the client’s perspectives and beliefs.
   - B. Provides a range of clinical services including individual, family, and group counseling in a context that is supportive of the client’s family, culture, values, and perspectives.
   - C. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries, and other information in a timely manner.
   - D. Provides case management and other therapeutic services as necessary.
   - E. Provides consultation and support related to areas of specialization.
   - F. Attends weekly Team Meetings and presents client cultural and clinical information.
   - G. Provides back up services for clients open to Outpatient Services as scheduled.
   - H. Maintains minimum service production hours.

2. **Program And Center Participation (High Responsibility, 10% Effort)**
   - A. Attends staff meetings, in-services and other program activities.
   - B. Participates in JMHC committees, trainings, and activities as desired and/or directed.
   - C. Provides consultation to other JMHC programs as necessary.
   - D. Perform other duties as necessary and directed.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

**ADDITIONAL INFORMATION**

Applications are available:
- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday
- or by phone at (608) 280-2677

Resumes are **NOT** accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation
for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.