Job Posting

TITLE: 14066 Bilingual Child Family Specialist

CATEGORIES: FTE

CLASSIFICATION: Child Family Specialist

CLOSING DATE: Until Filled

PERCENT OF TIME: 100%

PERSONNEL CODE: 14066

PROGRAM: Outpatient Services

UNION STATUS: Professional Bargaining Unit

SALARY: $36,916.98 - $42,454.52

SUMMARY:
The Child and Family Specialist (CFS) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services including individual, couples, family, and group therapy. The CFS is responsible for writing and maintaining accurate and timely documentation related to the provision of service. The CFS attends team meetings and other regular program activities. The CFS reports directly to the assigned Team Leader with overall program supervision provided by the Clinical Area Manager. A full-time position requires a minimum of 1325 combined direct service and case management hours with at least 759 hours of direct consumer service. This is a position that requires some evening work hours.

QUALIFICATIONS:

ESSENTIAL

- Master’s degree in human services field; licensure as trainee or eligibility for training license in identified human service field (social work, counseling, marriage/family therapy)
- Demonstrated commitment to cultural competence by ensuring that services provided are relevant to the diverse and unique needs/experiences/perspectives of each consumer
- Demonstrated commitment to recovery principles demonstrated by commitment to actively involve consumers in the treatment planning and implementation process.
- Experience in community based mental health and/or substance abuse assessment, treatment, diagnosis, intervention, and case management and crisis resolution with children/adolescents/families from diverse cultural backgrounds.
- Working knowledge of child development, systems theory, and effect of trauma on
development and family functioning.

- Working knowledge of evidence based practices including trauma-focused therapies.
- Bilingual/Spanish Speaking, fluent.

**PREFERRED**

- Dual credentialing as a Mental Health and Substance Abuse professional.
- Certification (or eligibility) for MA Provider Status and HSS 61.96(2)(3) certification to bill for mental health services.

**RESPONSIBILITIES:**

**A. Provision Of Clinical Services (High Responsibility, 90% Effort)**

1. Performs accurate assessments to evaluate mental health needs and alcohol/drug issues in a culturally competent, recovery oriented, trauma sensitive manner by providing assessments within the context of the consumer’s perspectives and beliefs.

2. Provides a range of clinical services including individual, family, and group.
   Counseling in a context that is supportive of the consumer’s family, culture, values, and perspectives.

3. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries, and other information in a timely manner.

4. Provides case management and other therapeutic services as necessary.

5. Provides consultation and support related to areas of specialization.

6. Attends weekly Team Meetings and presents consumer cultural and clinical information.

7. Provides back up services for consumers open to Outpatient Services as scheduled.

8. Maintains minimum service production hours.

**B. Program And Center Participation (High Responsibility, 10% Effort)**

1. Attends staff meetings, in-services and other program activities.

2. Participates in JMHC committees, trainings, and activities as desired and/or directed.

3. Provides consultation to other JMHC programs as necessary.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

**ADDITIONAL INFORMATION**

Applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of
Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.