# Job Posting

<table>
<thead>
<tr>
<th>TITLE</th>
<th>14099 Mental Health Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>CATEGORIES</td>
<td>FTE</td>
</tr>
<tr>
<td>CLASSIFICATION</td>
<td>Mental Health Specialist</td>
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<tr>
<td>CLOSING DATE</td>
<td>8/15/2014</td>
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<tr>
<td>PERCENT OF TIME</td>
<td>100%</td>
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<tr>
<td>PERSONNEL CODE</td>
<td>14103</td>
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<tr>
<td>PROGRAM</td>
<td>Outpatient Services</td>
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<tr>
<td>UNION STATUS</td>
<td>Professional Bargaining Unit</td>
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<tr>
<td>SALARY</td>
<td>$33,870.30 - $38,950.84</td>
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**SUMMARY:**
The Mental Health Specialist (MHS) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services including individual, couples, family, and group therapy. The MHS is responsible for writing and maintaining accurate and timely documentation related to the provision of service. The MHS attends team meetings and other regular program activities. The MHS reports directly to the assigned Team Leader with overall program supervision provided by the Clinical Team Manager. The position requires some evening work hours. A full-time position requires a minimum of 1325 combined direct service and case management hours with at least 759 hours of direct consumer service. This is a position that requires some evening work hours.

**QUALIFICATIONS:**

**ESSENTIAL**
- Master’s degree in human services field; licensure as trainee or eligibility for training license in identified human service field (social work, counseling, marriage/family therapy)
- Demonstrated commitment to cultural competence by ensuring that services provided are relevant to the diverse and unique needs/experiences/perspectives of each consumer
- Demonstrated commitment to recovery principles demonstrated by commitment to actively involve consumers in the treatment planning and implementation process
- Experience in community based mental health and/or substance abuse assessment, treatment, diagnosis, intervention, case management and crisis resolution with children/adolescents/families from diverse cultural backgrounds
• Working knowledge of child development, systems theory, and effect of trauma on development and family functioning

PREFERRED
• Working knowledge of evidence based practices including trauma focused therapies.
• 2000 hours supervised experience, eligibility for MA provider certification.
• Bilingual/Spanish Speaking

RESPONSIBILITIES:
A. Provision Of Clinical Services (High Responsibility, 90% Effort)
1. Performs accurate assessments to evaluate mental health needs and alcohol/drug issues in a culturally competent, recovery oriented, trauma sensitive manner by providing assessments within the context of the consumer’s perspectives and beliefs. Provides an accurate diagnosis based upon this assessment.
2. Provides a range of clinical services including individual, family, and group counseling in a context that is supportive of the consumer's family, culture, values, and perspectives.
3. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries, and other information in a timely manner.
4. Provides case management and other therapeutic services as necessary.
5. Provides consultation and support related to areas of specialization.
6. Attends weekly Team Meetings and presents consumer cultural and clinical information.
7. Provides back up services for consumers open to Outpatient Services as scheduled.
8. Maintains minimum service production hours.

B. Program And Center Participation (High Responsibility, 10% Effort)
1. Attends staff meetings, in-services and other program activities.
2. Participates in JMHC committees, trainings, and activities as desired and/or directed.
3. Provides consultation to other JMHC programs as necessary.
4. Performs other duties as necessary and directed.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

APPLICATIONS ARE AVAILABLE:
- At www.journeymhc.org/careers
- Or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday.

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation
for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.