**Job Posting**

<table>
<thead>
<tr>
<th>TITLE</th>
<th>14151 Intoxicated Driver Assessor</th>
</tr>
</thead>
<tbody>
<tr>
<td>CATEGORIES</td>
<td>FTE</td>
</tr>
<tr>
<td>CLASSIFICATION</td>
<td>Chemical Abuse Specialist II</td>
</tr>
<tr>
<td>CLOSING DATE</td>
<td>12/05/2014</td>
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<tr>
<td>PERCENT OF TIME</td>
<td>75% FTE</td>
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<tr>
<td>PERSONNEL CODE</td>
<td>14151</td>
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<tr>
<td>PROGRAM</td>
<td>Clinical Assessment Unit</td>
</tr>
<tr>
<td>UNION STATUS</td>
<td>Professional Bargaining Unit</td>
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<tr>
<td>SALARY</td>
<td>$17.75 - $20.41 per hour</td>
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**SUMMARY:**
The CASII position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services including assessment; supportive contacts; case management; and referrals serving adults who are struggling with substance use disorders. The CASII/Intoxicated Driver Assessor provides substance use disorder assessments for individuals convicted of, or facing conviction for, operating while intoxicated offences. The position requires ongoing case management of the Intoxicated Driver Plan for each individual assessed including timely documentation. The CASII attends team meetings and other regular program activities. The CASII reports directly to the Clinical Team Leader with overall program supervision provided by Outpatient Services Director. The position is part time, 75% FTE. The position requires a minimum of 800 service hours/535 scheduled assessments annually.

**QUALIFICATIONS:**

**ESSENTIAL**

**EDUCATION/LICENSURE**

- Master’s Degree, or BA/BS and 3 years of experience, in a related behavioral health field
- Eligibility for licensure, or licensure, as a Substance Abuse Counselor in Training, Clinical Substance Abuse Counselor, Substance Abuse Counselor, or AODA specialty.
- Completion of State OWI Assessor Training (or within 6 months of hire)

**EXPERIENCE**

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**Journey Mental Health Center**
625 W Washington Ave
Madison, WI 53703

Human Resources/Payroll
Phone: (608) 280-2430
Fax: (608) 280-2575
• 1 - 3 years of experience in related behavioral health field
• Experience with use of evidence based practices in mental health, and substance abuse.
• Commitment to work toward improving cultural competence as demonstrated by: valuing diversity, recognizing personal limitations in one’s competencies, and having the desire to improve.
• Strong commitment to principles of recovery, and to facilitating consumer participation in treatment/service planning and provision
• Knowledge of evidence based practices for treatment of substance use disorders and co-occurring disorders.
• Experience in community-based substance abuse and mental health assessment, case management, treatment planning, and crisis resolution.
• Ability to communicate effectively (both orally and in writing)
• Ability to work effectively with an interdisciplinary team including a positive and creative attitude
• Ability to work independently, and remain organized and efficient
• Superior ethics and interpersonal boundaries as evidenced by past experience in community based work and related professional references.
• Valid driver’s license and good driving record; access to car and willingness to use it for work (i.e. transporting consumers)

TYPICAL PHYSICAL DEMANDS

Requires driving, sitting, standing, light lifting, bending, and reaching; and the ability to use and operate standard office equipment, including computer, calculator, phone, printer, cell phone, facsimile, etc.

WORKING CONDITIONS

May require evening or weekend hours depending on program and consumer’s needs.

PREFERRED

Bi-lingual, and/or bi-cultural (Spanish/Hmong/Cambodian)

RESPONSIBILITIES:

A. Provision Of Clinical Services (High Responsibility, 80% Effort)
1. Performs accurate assessments to evaluate substance use disorder issues and/or mental health issues in a culturally competent, recovery oriented, trauma sensitive manner by providing substance use disorder assessments within the context of the consumer’s perspectives and beliefs.
2. Provides a range of clinical services including assessment; service coordination; support and referrals in a context that is supportive of the consumer’s culture, values, and perspectives.
3. Completes accurate clinical records including assessments, IDP plans and updates, progress notes, discharge summaries, and other information in a timely manner.
4. Works collaboratively with other community agencies to develop and maintain a continuum of care, and maintain efficient use of community services.
5. Provides consultation and support related to areas of specialization.
6. Attends Team Meetings and presents consumer cultural and clinical information.
7. Maintains minimum service hour expectations.
8. Works collaboratively with team members and takes a leadership role in service planning.

B. Program And JMHC Participation (High Responsibility, 20% Effort)
1. Attends staff meetings, in-services and other program activities.
2. Participates in JMHC committees, trainings, and activities as desired and/or directed.
3. Provides consultation to other JMHC programs as necessary.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

Applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday
- or by phone at (608) 280-2677

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.