Job Posting

**TITLE**
15046a Intoxicated Driver Assessor

**CATEGORIES**
FTE

**CLASSIFICATION**
Chemical Abuse Specialist

**CLOSING DATE**
Until Filled

**PERCENT OF TIME**
100% FTE

**PERSONNEL CODE**
15046a

**PROGRAM**
Clinical Assessment Unit

**UNION STATUS**
Professional Bargaining Unit

**SALARY**
Minimum of $32,178 Annually

**JOB INFORMATION**

**SUMMARY:**
The Chemical Abuse Specialist I (CASI) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services provided in conjunction with other substance abuse treatment staff. Services provided by this position include assessment, treatment planning, referrals, and case management. The CASI / Intoxicated Driver Assessor provides substance use disorder assessments for individuals convicted of, or facing conviction for, operating while intoxicated offenses. The position requires ongoing case management of the Intoxicated Driver Plan for each individual assessed including timely documentation. The CASI reports directly to the assigned supervisor with overall program supervision provided by . Minimum annual service hours are 1066/613 assessments annually.

**QUALIFICATIONS**

**ESSENTIAL**

**Education/Licensure**
Bachelors or Associate degree in a related social service field
and licensure as a Substance Abuse Counselor or Clinical Substance Abuse Counselor

**Experience**

- 1 year of experience in related behavioral health field.
- Commitment to work toward improving cultural competence as demonstrated by: valuing diversity, recognizing personal limitations in one’s competencies and having
the desire to improve.

- Strong commitment to principles of recovery and to facilitating consumer participation in treatment/service planning and provision.
- Ability to communicate effectively (both orally and in writing).
- Ability to work effectively with an interdisciplinary team with a positive and creative attitude.
- Ability to work independently and remain organized and efficient.
- Superior ethics and interpersonal boundaries as evidenced by past experience in community based work with related professional references.
- Possession of a valid driver’s license, a favorable driving record, adequate insurance (per WI law) and access to a vehicle with willingness to use it for work (i.e. transporting consumers).

- Knowledge of evidence based practices for treatment of substance use disorders and co-occurring disorders.
- Experience in community-based substance abuse and mental health assessment, case management, treatment planning and crisis resolution.

Typical Physical Demands

Requires driving, sitting, standing, light lifting, bending, and reaching; and the ability to use and operate standard office equipment, including computer, calculator, phone, printer, cell phone, facsimile, etc.

Working Conditions

May require evening or weekend hours depending on program and consumer’s needs.

PREFERRED

- Master’s Degree in a related behavioral health field
- Bi-lingual, and/or bi-cultural (Spanish/Hmong/Cambodian).
- Fluent in American Sign Language.

- Experience with use of evidence based practices in mental health and substance abuse.

RESPONSIBILITIES:

A. Provision Of Clinical Services (High Responsibility, 90% Effort)

1. Performs accurate assessments to initially evaluate mental health, as well as alcohol and other drug use issues in a culturally competent, recovery oriented, trauma sensitive manner.

2. Provides a range of clinical services in conjunction with program staff including outreach, assessment, treatment planning, referral, and case management in a context that is supportive of the consumer’s culture, values, and perspectives.

3. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries, and other information in a timely manner.
B. Program And JMHC Participation (High Responsibility, 10% Effort)
1. Attends staff meetings, in-services and other program activities as requested.
2. Participates in JMHC committees, trainings, and activities as directed and/or approved.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

Applications are available:
- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.