15126 CSP Case Manager | Journey Mental Health Center

http://www.journeymhc.org/careers/15126-csp-case-manager

Journey Mental Health Center
625 W Washington Ave
Madison, WI 53703

Human Resources/Payroll
Phone: (608) 280-2430
Fax: (608) 280-2575

Job Posting

<table>
<thead>
<tr>
<th>TITLE</th>
<th>15126 CSP Case Manager</th>
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<tbody>
<tr>
<td>CATEGORIES</td>
<td>FTE</td>
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<tr>
<td>CLASSIFICATION</td>
<td>Clinical Specialist II</td>
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<tr>
<td>CLOSING DATE</td>
<td>Until Filled</td>
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<tr>
<td>PERCENT OF TIME</td>
<td>100% FTE</td>
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<tr>
<td>PERSONNEL CODE</td>
<td>15126</td>
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<tr>
<td>PROGRAM</td>
<td>Forward Solutions</td>
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<tr>
<td>UNION STATUS</td>
<td>Professional Bargaining Unit</td>
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<tr>
<td>SALARY</td>
<td>$36,916 (Minimum)</td>
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**SUMMARY:**
The Clinical Specialist II (CSII) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services including assessment, counseling, supportive contacts and referrals serving adults who are struggling with co-occurring mental health and substance use disorders. The CSII functions under the supervision of the Team Leader and is a professional clinical position. Responsibilities include the provision of direct and indirect mental health services including: conducting comprehensive assessments to evaluate and diagnose consumers utilizing DSM/ICD criteria, mental status examinations, etc.; developing treatment plans; documentation; consultation/education with consumers/collaterals; and providing information/making referrals based on a working knowledge of services/programs for older adults in mental health and long term support systems. Other duties as assigned by the Clinical Supervisor or Clinical Team Manager. This specific position is assigned the JMHC Ch 51 reviews for those individuals sixty and older. Also, this CSII communicates with Stoughton Gero-Psychiatric Unit related to their hospitalized Dane County Residents and there potential need for JMHC services. The CSII reports directly to the assigned supervisor with overall program supervision provided by the Clinical Team Manager. Minimum annual service hours are 1200.

**QUALIFICATIONS**

**ESSENTIAL**

**Education/Licensure**

- Master’s Degree in a related behavioral health field, accruing 3,000 hours of
supervised clinical experience.

Experience

- 2 year(s) of experience in related behavioral health field.
- Commitment to work toward improving cultural competence as demonstrated by:
  valuing diversity, recognizing personal limitations in one’s competencies and having
  the desire to improve.
- Strong commitment to principles of recovery and to facilitating consumer
  participation in treatment/service planning and provision.
- Knowledge and/or experience with the use of evidence based practices for treatment
  of substance use disorders and co-occurring disorders.
- Experience in community-based mental health and co-occurring assessments, case
  management, treatment planning and crisis resolution.
- Ability to communicate effectively (both orally and in writing).
- Ability to work effectively with an interdisciplinary team with a positive and creative
  attitude.
- Ability to work independently and remain organized and efficient.
- Superior ethics and interpersonal boundaries as evidenced by past experience in
  community based work with related professional references.
- Possession of a valid driver’s license, a favorable driving record, adequate insurance
  (per WI law) and access to a vehicle with willingness to use it for work (i.e.
  transporting consumers.

Typical Physical Demands

Requires driving, sitting, standing, light lifting, bending, and reaching; and the ability to
use and operate standard office equipment, including computer, calculator, phone,
printer, cell phone, facsimile, etc.

Working Conditions

May require evening or weekend hours depending on program and consumer’s needs.

PREFERRED

- Bi-lingual, and/or bi-cultural (Spanish/Hmong/Cambodian).
- Fluent in American Sign Language.
- Licensure as a Substance Abuse Counselor in Training, Clinical Substance Abuse
  Counselor or Substance Abuse Counselor.

RESPONSIBILITIES:

A. Provision of Clinical Services (high responsibility, 80% effort)

1. Performs accurate assessments to evaluate and diagnose mental health and/or
   co-occurring issues in a culturally competent, recovery oriented, trauma sensitive
   manner by providing assessments within the context of the consumer’s perspectives
   and beliefs.
2. Provides a range of clinical services including level of care assessment, service
   coordination, therapy/counseling, support and referrals in a context that is supportive
of the consumer’s culture, values and perspectives.
3. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries and other information in a timely manner.
4. Works collaboratively with other community agencies to develop and maintain a continuum of care and maintain efficient use of community services.
5. Provides consultation and support related to areas of specialization.
6. Attends Team Meetings and presents consumer cultural and clinical information.
7. Maintains minimum direct and case management service hour expectations.
8. Works collaboratively with team members and takes a leadership role in service planning.

B. Program and JMHC Participation (high responsibility, 20% effort)

1. Attends staff meetings, in-services and other program activities as requested.
2. Participates in JMHC committees, trainings and activities as directed and/or approved.
3. Provides consultation to other JMHC programs as necessary.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

ADDITIONAL INFORMATION

Applications are available:
- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday
- or by phone at (608) 280-2677

Resumes are NOT accepted in place of completed application forms, but can be attached. Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.