Job Posting

**Title:** 16026 Clinical Case Manager

**Categories:** FTE

**Classification:** Clinical Specialist I

**Closing Date:** Until Filled

**Percent of Time:** 100% FTE

**Personnel Code:** 16026

**Program:** CTA CR/OARS

**Union Status:** Professional Bargaining Unit

**Salary:** $32,178.98 – $47,973.62

**Job Information**

**About the Position**

We have an opening for a Clinical Case Manager in our Opening Avenues for Re-entry Success (OARS) program. The Clinical Case Manager is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services provided in conjunction with other staff. Services provided by this position may include assessment, treatment planning, referrals and case management. His/Her primary duties include assisting consumers in their rehabilitation efforts after release from a DOC institution. S/he provides and coordinates the OARS team clinical approach, as well as provides cultural/clinical direction and consultation to other service providers (i.e. group homes). S/he will help to ensure that services promote the principles of normalization and consumer participation.

**Benefits That Come with Working at Journey!**

Journey is on the cutting edge of providing services to those in our community who suffer from substance use, mental health and related medical illnesses. We are a training ground for local colleges and others in the behavioral healthcare field in Dane County. Our staff include clinical interns as well as seasoned employees who have decades of longevity!

We offer an excellent benefit package. To insure a healthy life/work balance we offer 5 weeks paid time off your first year in addition to 9 paid holidays! Also included are health, dental, life, disability, long-term care insurances. Our retirement options include both a 403b and a fully vested pension plan after just one year!

If you are interested in making a difference in your community, we would appreciate the opportunity to review your resume! Please submit your resume to hr.employment@journeymhc.org.

**Following is the Job Description**

**Summary:**

The Clinical Specialist I (CSI) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services provided in conjunction with other staff. Services provided by this position may include assessment, treatment planning,
referrals and case management. The CSI’s primary duties include assisting consumers in their rehabilitation efforts after release from a DOC institution. The CSI provides and coordinates the OARS team clinical approach, as well as provides cultural/clinical direction and consultation to other service providers (i.e. group homes). S/he will help to ensure that services promote the principles of normalization and consumer participation. The CSI reports directly to the assigned supervisor with overall program supervision provided by Conditional Release Coordinator. Minimum annual service hours are 1200.

QUALIFICATIONS
ESSENTIAL

Education/Licensure

Bachelors degree in a related behavioral health field

Experience

- Experience in related behavioral health field.
- Commitment to work toward improving cultural competence as demonstrated by: valuing diversity, recognizing personal limitations in one’s competencies and having the desire to improve.
- Strong commitment to principles of recovery and to facilitating consumer participation in treatment/service planning and provision.
- Knowledge of evidence based practices for treatment of mental health and co-occurring disorders.
- Experience in community-based mental health and substance abuse assessment, case management, treatment planning and crisis resolution.
- Ability to communicate effectively (both orally and in writing).
- Ability to work effectively with an interdisciplinary team with a positive and creative attitude.
- Ability to work independently and remain organized and efficient.
- Superior ethics and interpersonal boundaries as evidenced by past experience in community based work with related professional references.
- Possession of a valid driver’s license, a favorable driving record, adequate insurance (per WI law) and access to a vehicle with willingness to use it for work (i.e. transporting consumers.

Typical Physical Demands

Requires driving, sitting, standing, light lifting, bending, and reaching; and the ability to use and operate standard office equipment, including computer, calculator, phone, printer, cell phone, facsimile, etc.

Working Conditions

May require evening or weekend hours depending on program and consumer’s needs.

PREFERRED

- Master’s Degree in a related behavioral health field.
- Bi-lingual, and/or bi-cultural (Spanish/Hmong/Cambodian).
- Fluent in American Sign Language.

- Experience with use of evidence based practices in mental health, and substance abuse.

RESPONSIBILITIES:
A. Provision of Clinical Services (high responsibility, 90% effort)
1. Performs accurate assessments to initially evaluate mental health, as well as alcohol and other drug use issues in a culturally competent, recovery oriented, trauma sensitive manner.
2. Provides a range of clinical services in conjunction with program staff including outreach, assessment, treatment planning, referral, and case management in a context that is supportive of the consumer’s culture, values, and perspectives.
3. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries, and other information in a timely manner.

B. Program and JMHC Participation (high responsibility, 10% effort)

1. Attends staff meetings, in-services and other program activities as requested.
2. Participates in JMHC committees, trainings and activities as directed and/or approved.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

Send your resume to hr.employment@journeymhc.org OR applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday

Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.