Job Posting

16069 Community Comprehensive Services Team Leader

FTE

Senior Clinical Specialist III

Until Filled

100% FTE

16069

Forward Solutions - Community Comprehensive Services

Non-Bargaining

$43,224 - $53,860

We have an opening for a Comprehensive Community Services (CCS) Team Leader in our Forward Solutions CCS program. The Team Leader is responsible for providing professional clinical and supervisory services to consumers and clinicians in the Forward Solutions CCS program. The Team Leader provides culturally competent, recovery oriented and trauma informed supervision and case management services to this population of consumers and their supports. Primary duties include clinical supervision and consultation, administrative oversight of a cross disciplinary clinical team, program service development and monitoring with the assistance of the Clinical Team Manager. The Team Leader will spend approximately 50% or less time providing direct clinical services to consumers. In addition, the Team Leader will provide clinical backup and clinical service including engagement, recruitment, assessment, treatment planning, referral, and documentation.

BENEFITS THAT COME WITH WORKING AT JOURNEY!

Journey is on the cutting edge of providing services to those in our community who suffer from substance use, mental health and related medical illnesses. We are a training ground for local colleges and others in the behavioral healthcare field in Dane County. Our staff include clinical interns as well as seasoned employees who have decades of longevity!

If you are interested in making a difference in your community, we would appreciate the opportunity to review your resume! Please submit your resume to hr.employment@journeymhc.org.

FOLLOWING IS THE JOB DESCRIPTION.

SUMMARY:
The Comprehensive Community Services (CCS) Team Leader Senior Clinical Specialist III (SCSIII) is responsible for providing professional clinical and supervisory services to consumers and clinicians in the CCS Forward Solutions Program. The SCSIII provides culturally competent, recovery oriented and trauma informed supervision and case management services to this population of consumers and their
supports. Primary duties include clinical supervision and consultation, administrative oversight of a cross disciplinary clinical team, program service development and monitoring with the assistance of the Clinical Team Manager. The SCSIII will spend approximately 50% or less time providing direct clinical services to consumers. In addition, the SCSIII will provide clinical backup and clinical service including engagement, recruitment, assessment, treatment planning, referral, and documentation. The SCSIII is under direct supervision of the Clinical Team Manager.

**QUALIFICATIONS:**

Essential

- Licensure as an LCSW, LPC or LMFT clinical experience in mental health and/or alcohol/drug treatment, including providing clinical supervision or a leadership role.
- Meets relevant state licensing requirements for billable services and clinical supervision for alcohol/drug and/or psychotherapy services.
- Demonstrated commitment to provide culturally competent services that are relevant to the diverse and unique needs/experiences/perspectives of each consumer.
- Demonstrated commitment to recovery focus principles, and provision of trauma informed services.
- Experience in managing mental health and related consumer crises and the ability to supervise other staff involved in crisis resolution activities.
- Ability to provide clinical supervision to a multidisciplinary team.
- Strong organizational and leadership skills and the ability to assist supervisees in the development of organizational skills.
- Superior communication abilities (both orally and in writing) and the ability to organize, direct, and work effectively with interdisciplinary teams.
- Certification or willingness to pursue AODA certification as a Certified Clinical Supervisor.
- Demonstrated clinical experience with adults, children and/or families.
- Willingness and availability to work in a variety of settings (in home, in office, in school, in community) and to work a flexible schedule that may include evenings and some weekends.
- Possession of a valid driver’s license, a favorable driving record, adequate insurance (per WI law) and access to a vehicle.

Preferred

- Experience as a supervisor
- SUD/CSAC
- Fluency in Spanish or a South East Asian Language.

**RESPONSIBILITIES:**

A. Clinical Supervision

1. Provide clinical consultation, review, and oversight to clinical team members, and through consultation, education, instruction and counsel, assure the general clinical and cultural competence of all services delivered to consumers.
2. Review the performance and goals for all staff in his/her supervision group on an annual and as needed basis.
3. Provide clinical back up for all staff in his/her supervision group.
4. Coordinate and oversee a system of appropriate clinical charting procedures that ensure the program’s compliance with JMHC, County and State guidelines and mandates. Review documentation for accuracy and timely completion.
5. Assist in facilitating the coordination of the program’s clinical services with those of other programs and outside agencies, and provide problem resolution around system issues, clinical issues, cultural competence, consumer grievances and difficult cases.
B. Administrative Leadership

1. Participate in and provide leadership to staff meetings, training programs and other designated functions and assist in development of new programming.
2. Assist the Clinical Team Manager in recruiting, hiring, training and evaluating of new staff, students and volunteers.
3. Monitor and ensure staff service expectations.
4. Approve and monitor scheduling, time off requests, training requests and other aspects of each member of his/her team.
5. Participate in meetings and projects as assigned by the Clinical Team Manager.
6. Provides backup in the Clinical Team Manager’s absence including; attending CCS systems meeting, coordinating new admissions, and backing up CCS operations in JMHC’s Outpatient services.
7. Maintain professionalism and working relationships with the CCS Team and JMHC Management Team.

C. Provision of Engagement/Clinical Services

1. Provide a range of clinical services including service facilitation, individual and/or case management activities in a context that is supportive of the consumer’s family, culture, values, and perspectives and concordant with team training.
2. Coordinate intakes and engage consumers as they are newly referred to the program.
3. Complete accurate clinical records including intakes, case histories, treatment plans, case notes, discharge summaries, and other information in a timely manner.
4. Provide case management and other therapeutic services as necessary.
5. Attend weekly staffing, consultations, and other clinical meetings as assigned.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

Submit your resume to hr.employment@journeymhc.org or applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 625 W Washington Ave., Madison, between 8 a.m. and 8 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday

Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural competence are the foundation for services, which are accessible, effective, and relevant to the diverse needs of Dane County children, youth, families, and adults. Women, disabled, and culturally diverse applicants are strongly encouraged to apply.