Job Posting

TITLE 16187 Mental Health Specialist

CATEGORIES Full-Time

CLASSIFICATION Clinical Specialist I

CLOSING DATE Until Filled

PERCENT OF TIME 100% FTE

PERSONNEL CODE 16187

PROGRAM Bay Side Place

SALARY $15.47 per hour - $22.71 per hour

JOB INFORMATION Journey Mental Health Center is an Equal Opportunity/Affirmative Action Employer. It is the agency’s belief that staff diversity and cultural humility are the foundation for services, which are accessible, effective, and relevant to the diverse needs of children, youth, families and adults. Individuals from all walks of life are strongly encouraged to apply.

ABOUT THE POSITION

We have an opening for a Mental Health Specialist in our Bay Side Place program! The Clinical Specialist I (CSI) position is responsible for providing a wide array of culturally competent, recovery oriented, trauma sensitive, direct clinical services provided in conjunction with other mental health and substance abuse treatment staff. Services provided by this position may include assessment, treatment planning, referrals and case management. Therapeutic group facilitation is also an integral part of this position.

BENEFITS THAT COME WITH WORKING AT JOURNEY!

Journey is on the cutting edge of providing services to those in our community who suffer from substance use, mental health and related medical illnesses. We are a training ground for local colleges and others in the behavioral healthcare field. Our staff includes clinical interns as well as seasoned employees who have decades of longevity!

TRAINING

Journey has a long-standing reputation as a training home and provides opportunities to earn post-degree supervised hours to qualify for licensure. Journey is an ACEP (Approved Continuing Education Provider) organization with national status. Journey provides ongoing trainings that satisfy continuing education requirements for licensure renewal and a Substance Use Disorder series designed to earn certification as a Substance Use Counselor. Trainings are generally provided at the main campus and are at no cost to staff to fulfill Journey’s mission of being a center of excellence.
COMPENSATION FOR CREDENTIALS
As staff increase their knowledge, the value to consumers, the community and other Journey staff is heightened. As a result, Journey provides additional compensation to staff as they obtain degrees, licenses and certifications.

GROWTH OPPORTUNITIES
Journey provides a wide variety of services, ranging from general counseling, hospital and jail diversion programs to providing resources to specific cultures in our community. With our continuous growth, opportunities for movement throughout our agency are numerous.

BENEFIT PACKAGE
To insure a healthy life/work balance we offer 5 weeks paid time off your first year in addition to 9 paid holidays! If you qualify, also included are health, dental, life, disability, long-term care insurances. Our retirement options include both a 403b and a fully vested pension plan after just one year!

If you are interested in making a difference in your community, we would appreciate the opportunity to review your resume! Please submit your resume to hr.employment@journeymhc.org.

FOLLOWING IS ADDITIONAL INFORMATION:
SUMMARY: (Above)
The Mental Health Specialist (CSI) reports directly to the assigned supervisor with overall program supervision provided by the Clinical Team Manager. As Bayside Care Center is a 24 hour program, the candidate hired will be expected to work all types of shifts, including evening, overnight and weekend hours. This position is included in the Professional Bargaining Unit.

QUALIFICATIONS
ESSENTIAL

Education/Licensure

- Bachelor’s degree in related behavioral health field.

Experience:

- 1 year of experience in related behavioral health field.
- Commitment to work toward improving cultural competence as demonstrated by: valuing diversity, recognizing personal limitations in one’s competencies and having the desire to improve.
- Strong commitment to principles of recovery and to facilitating consumer participation in treatment/services planning and provision.
- Knowledge of evidence based practices for treatment of mental health and co-occurring disorders.
- Experience in community-based mental health and substance abuse assessment, case management, treatment planning and crisis resolution.
- Ability to communicate effectively (both orally and in writing).
- Ability to work effectively with an interdisciplinary team with a positive and creative attitude.
- Ability to work independently and remain organized and efficient.
- Superior ethics and interpersonal boundaries as evidenced by past experience in community based work with related professional references.

Typical Physical Demands:
May require driving, sitting, standing, light lifting, bending and reaching; and the ability to use and operate standard office equipment including computer, calculator, phone, printer, cell phone, facsimile, etc.

**Working Conditions:**

May require evening or weekend hours depending on program and consumer's needs.

**PREFERRED**

- Bi-lingual and/or bi-cultural (Spanish/Hmong/Cambodian).
- Fluent in American Sign Language
- Experience with use of evidence based practices in mental health and substance abuse.
- Possession of a valid driver’s license, a favorable driving record, adequate insurance (per WI law) and access to a vehicle with willingness to use it for work (i.e. transporting consumers).

**RESPONSIBILITIES:**

**A. Provision of Clinical Services**

1. Performs accurate assessments to initially evaluate mental health, as well as alcohol and other drug use issues in a culturally competent, recovery oriented, trauma sensitive manner.
2. Provides a range of clinical services in conjunction with program staff including outreach, assessment, treatment planning, referral, case management in a context that is supportive of the consumer's culture, values and perspectives.
3. Completes accurate clinical records including intakes, assessments, treatment plans and updates, progress notes, discharge summaries and other information in a timely manner.
4. Facilitates group therapy.
5. Assist residents with ADLs.

**B. Program and JMHC Participation.**

1. Attends staff meetings, in-services and other program activities as requested.
2. Participates in JMHC committees, trainings and activities as directed and/or approved.

The above statements are not to be interpreted as an exhaustive list, but are intended to describe the general nature and level of work being performed by this employee.

**ADDITIONAL INFORMATION**

Send your resume to hr.employment@journeymhc.org or applications are available:

- at www.journeymhc.org/careers
- or pickup at Journey Mental Health Center, 25 Kessel Ct., Suite 105 Madison, between 8 a.m. and 6 p.m. Monday-Thursday and 8 a.m. to 5 p.m. Friday

Employment is contingent upon a receipt of favorable results of background history and driver’s record check.

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