Waupaca County is accepting applications for a full-time AODA Counselor position with the Department of Health and Human Services.

Starting Salary: $56,700 - $61,588 per year

Summary: As a function of the Waupaca County Department of Health and Human Services this position is responsible for providing professional mental health counseling and alcohol and drug abuse services (AODA) to individuals in the community. This position will assist clients in reaching and maintaining high level of mental health function in their daily lives as well as to prevent deterioration in personal mental health that would require inpatient crisis services.

Essential Duties:
- Conducts admission interviews and performs psychotherapy evaluations to assess needs, explore issues, and build trust.
- Provide addiction services to the residents of Waupaca County that do not have a 3rd party payer, referring them to appropriate services.
- Monitor AODA commitments and performs OWI assessments on every county resident that is convicted of Drunk Driving.
- Program manager for the Safe Streets Treatment Options Program.
- Conduct admission interviews and performs psychotherapy evaluations to assess needs, explore issues, and build trust.
- Complete intake assessments for Intoxicated Driver Program (IDP) / Operating While Intoxicated (OWI), providing recommendations and referrals.
- Provide emergency and intervention services during the day, evenings and weekends, via the on-call system which includes face to face sessions and phone calls involving crisis matters.
- Attends staff meetings and trainings as directed. Provides consultation to the Agency and/or Community resources to aid the client in full recovery and self reliance.
- Provide case management services to assigned clients, documenting all case records in accordance with Agency and State reporting requirements.
- Provide 24 hour On-call Crisis services as scheduled.

Education/Experience:
- EDUCATION: Masters Degree in Counseling with CSAC specialty (or comparable AODA experience) with a license to practice in the State of Wisconsin. Continued education of 30 credit hours every two years, including 4 hours in Ethic and Boundaries.

Special Requirements: Certified by the State DHS as a Certified Intoxicated Driver Assessor or willingness to obtain certification immediately upon hire. Medical Assistance Certified. Maintain license as a Licensed Professional Counselor and IDP assessor. Successful passing of a caregiver background check.

How to Apply: Interested individuals must complete an application form. Application and complete information on benefits and wage schedule may be obtained from the county website www.co.waupaca.wi.us > Employment Opportunities or contact Human Resources:

Waupaca County Human Resources Department
811 Harding Street, Waupaca, WI 54981
Tele: (715) 258-6210 Fax: 715-258-6330
Hours: 7:30 a.m. to 4:00 p.m.

Deadline: Friday, February 6th, 2015 @ 4:00pm