Position Opening: Bilingual (English and Spanish) Shelter Advocate  
FLSA: Non-Exempt

DAIS is the leading provider of domestic violence intervention and prevention services in Dane County. Founded in 1977, DAIS has grown from its humble beginnings of five volunteers working out of a church basement, to an organization of over 50 full-time staff, numerous part-time staff, and more than 130 volunteers providing comprehensive prevention and intervention programming to thousands of Dane County residents each year. The organization recently experienced substantial growth in programming and the required staff and volunteer corps to support that programming.

DAIS is seeking Bilingual Shelter Advocates (English/Spanish) to join our growing team. The Bilingual Shelter Advocate provides support and advocacy to victims of domestic violence and their children in the DAIS emergency shelter. This includes assisting shelter residents with daily living needs, providing general support and shelter coverage, documenting services provided to clients, preparing rooms for new residents, conducting house checks, and participating in team meetings. The Bilingual Shelter Advocate is a full-time awake position, hours may vary to ensure shelter coverage 24/7.

A successful candidate will possess a four year degree in a human services related field, though relevant experience may be substituted for a degree. In addition, Spanish speaking fluency is mandatory. Experience in a residential setting and experience working with trauma survivors is strongly preferred. Experience in crisis intervention is preferred.

Bilingual candidates and candidates of color are encouraged to apply.

Benefits include access to purchase full medical and dental coverage, life insurance, short-term disability insurance, long-term disability insurance, and generous leave time.

To apply:
Interested individual applicants only please, DAIS prefers not to be contacted by third party staffing agencies. A complete application, resume and cover letter addressed to Dawn Sharer, Human Resources Manager, are required to be considered for this position.

Incomplete applications, or applications submitted without a cover letter and resume will NOT be considered.

Completed applications may be submitted via email as an attachment to: daisemployment@abuseintervention.org, or by U.S. Mail to DAIS, Attn: Human Resources, 2102 Fordem Ave., Madison, WI 53704.

Application and full job description may be obtained at http://abuseintervention.org/how-to-application/

Applications will be accepted until positions are filled.

DAIS is an equal opportunity employer.