**GENERAL SUMMARY:**
This position will support the development and implementation of the Strong Families, Thriving Children Well-Being practice framework, related data collection, and analysis. This role involves integrating quantitative and qualitative information from across child welfare, family preservation, out-of-home care, and counseling programs in the context of examining service impact on child well-being. The analysis are prepared in a variety of methods for presentation and dissemination across various programs and administration to support decision making as well as demonstrate impact with community stakeholders and funders.

**ESSENTIAL FUNCTIONS:**
- Exhibits guiding behaviors that reflect Children’s values and support our mission and vision.
- Provides analytical support for leaders within CHW for the purposes of effective decision making and improvement activities.
- Along with the acquisition and use of data to meet organizational objectives, provides programming and querying expertise in the development of reports and business intelligence solutions.
- Remains trained and compliant with CHW data governance standards and change control methodology. Recommends changes and enhancements as appropriate.
- Collaborates with customers to meet data reporting requirements Including but not limited to:
  - Ensure consistency in reporting and underlying indicator definitions.
  - Monitor and improve the reliability and validity of data used for decision-making.
  - Maximize the use of data and analysis. Disseminate data to appropriate personnel.
  - Identify and utilize innovative processes to enhance functionality, promote process replication and increase reliability of reporting.
  - Enhance reporting capabilities by utilizing appropriate data sources and tools.
  - Avoid duplication of efforts.
  - Encourage the utilization of data-driven performance and improvement activities.
  - Communicate issues relating to data retrieval and provide recommendations for changes.
  - Analyzes and interprets data with content experts and clinical staff as appropriate.
- Assist with improvement work related to data integrity, reliability and validity.
- Attends committee and staff meetings as appropriate.
- Assists stakeholders in the development of performance measures, dashboards and other measures.
• Analyzes reports from Epic, PHIS, Decision Support, Midas, IDX and other sources containing data related to CHW activities.

**ESSENTIAL FUNCTIONS (Continued):**

• Assists clinical programs, medical leaders, senior leaders and IMS regarding data standards and requirements.
• Works collaboratively with all members of the IMS Division.
• Performs other duties as assigned.

**MINIMUM KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:**

• Experience in child welfare, non-profit community settings, child development, or related academic research (Social Work, Sociology, Psychology, etc) preferred.
• Bachelor’s Degree in a related field (or equivalent knowledge) and 5 years related experience.
• Additional 3 years of analytical/decision support experience required, preferably in a health care setting.
• Exhibits the aptitude in the following Lominger Competencies: Functional Technical Skills, Technical Learning, Organizing, Intellectual Horsepower and Problem Solving.
• Requires proficiency in one or more programming languages, SQL coding preferred.
• Knowledge of Epic Clarity, Reporting Workbench and Business Intelligence strongly preferred.
• Strong analytical skills with experience in the evaluation of data integrity and its associated improvement work as well as senior executive reporting.
• Advanced communication skills and the ability to effectively work with physicians, nurses and administrators.
• Excellent interpersonal skills and the ability to effectively work with multiple departments and external organizations.

**WORKING CONDITIONS:**

• Works 100% of the time in an office environment where there is no direct contact with the patients and no reasonable potential for exposure to blood or other high-risk body fluids.

This job description is intended to summarize the essential functions of and requirements for the performance of this job. It is not meant to be an exhaustive list of miscellaneous duties and responsibilities that may be requested in the performance of this job.