Community Restorative Justice Coordinator

YWCA Madison is seeking candidates for a Community Restorative Justice Coordinator for our Restorative Justice Program.

The Community Restorative Justice Coordinator works closely with the Restorative Justice Community Program team to plan and facilitate restorative justice circles and case management with youth who have received municipal tickets. This position requires mainly afternoon/evening hours and some work on weekends and includes frequent travel to community sites as well as some home visits. In addition, the person in this position will be responsible for developing and maintaining programming to engage youth as restorative justice volunteers as well as work with adult volunteers.

This is a salaried, full-time position. The starting salary is $36,050. Excellent benefits package with generous paid time off. Hours consist of mainly afternoon/evenings on weekdays and occasional weekend work.

The ideal candidate will possess:

Qualifications

- Associate's degree in the social sciences, human services, criminal justice or related field, or commensurate experience: either 2+ years’ experience providing youth services or 2+ years working in the field of Restorative Justice in addition to required experience below.
- 1 year related experience.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge, Skills and Abilities:

- Must support the YWCA mission: eliminating racism and empowering women
- Strong written and verbal communication skills
- Experience with group facilitation process
- Experience with training and/or education
- Able to work independently and as part of a team
- Detail oriented and highly organized
- Possess computer skills in Word, Excel, PowerPoint, and Outlook

Candidates should support the mission of the YWCA: elimination of racism and empowerment of women; demonstrate multi-cultural competency and the ability to work with diverse populations. Must have valid driver’s license, access to a reliable vehicle and the ability to serve multiple sites within the time parameters dictated by our partners. People of color and individuals bilingual/bi-cultural in English/Spanish are encouraged to apply. Must pass a caregivers background check.

Please visit our website www.ywcamadison.org/jobs for full position description and complete application instructions. Preference will be given to applications received by Friday, December 30th. Applications accepted until position filled. No e-mails please. No calls please, except to confirm receipt of application materials. AA/EOE