Alzheimer’s & Dementia Alliance of Wisconsin (ADAW)

Dementia Support Team Specialist

To apply, please send your resume and detailed cover letter to Paul Rusk, Alzheimer’s & Dementia Alliance of Wisconsin, 517 N. Segoe Road #301, Madison, Wi. 53705 or paul.rusk@alzwisc.org by Friday, May 20, 2016.

Job Summary: In partnership with the Dementia Care Support Team at the South Madison Coalition of the Elderly (SMCE) and Dane County Long Term Support (LTS), this 20 to 24 hour per week position works directly with persons with Alzheimer’s disease or related dementias, their families, and the staff at their assisted living facilities or other professional care givers to facilitate care in the community rather than at psychiatric hospitals. We are looking for a seasoned dementia professional who wishes to work part-time with persons with dementia, their families and professional care givers when they experience challenges associated with the disease and the disease process.

Primary responsibilities
A. Prepare Life Story based on best practice person-centered care for individuals with dementia using available social history, functional screens, pertinent case notes, and information from the family. Present the finished Life Story booklet to family and to facility staff to use both as something to look at with the person to prompt pleasant reminiscing and self-worth, and as important information that forms the core of person centered facility care plan.
B. Provide care consultation and problem solving for facility staff. If the person had been admitted to a psychiatric facility, use information contained in the Emergency Detention (ED) papers, and admission history and physical to help facility avoid future hospitalizations.
C. Serve on interdisciplinary team with SMCE, LTS and geriatric psychiatrist to problem-solve individual cases to enhance quality of life and limit hospital care.
D. In consultation with SMCE, assist in connecting family/caregivers to appropriate services within the community.
E. Keeps accurate notes and records for reporting purposes and sometime prepares case care summaries to augment the Life Story booklet.
F. Provides in-service training to facility staff on best practices of dementia care.
G. Assists with Helpline calls and other dementia program duties as assigned.

Education and Knowledge
A. Extensive knowledge of Alzheimer’s disease and other dementias and its impact on persons with dementia, their families and facility/professional care givers.
B. Bachelor’s degree in social work or a related field preferred, masters preferred.
C. Minimum three years of experience working with family caregivers of persons with dementia and family dynamics involved.
D. Experience in developing solutions in a team environment, preferably with community organizations and health care professionals.
E. Working knowledge of service delivery systems and programs in Dane County designed to assist persons with dementia and families a plus.
F. Basic computer skills, including Microsoft Office Suite and the ability to record and report program data and information.

Other Requirements

A. Regular, re-occurring schedule that includes Monday mornings to be mutually agreed upon.
B. Excellent written and verbal communication skills.
C. Ability to work independently with minimal supervision within a staff team.
D. Adheres to all confidentiality policies.
E. Flexible and creative attitude.

Reporting Relationship

A. Reports to Executive Director.

Working Conditions

A. Regular part-time position (20-24 hours week) to be determined in consultation with supervisor.
B. Office setting in suite of rooms on third floor with elevator access.
C. Must be able to operate computer, phone, fax and copier.
D. Must be able to travel independently by car. Business travel is reimbursed.
E. Work may be stressful at times during periods of high volume or tight deadlines.