YWCA Madison is seeking candidates for an Employment Services Case Manager for our Employment Services Department.

The YWCA Employment Services Case Manager is responsible for case management of assigned participants from completed cohorts of each training program (YWebCA, Construct-U, and Customer Service). The Employment Services Case Manager will provide culturally inclusive, trauma informed services and will incorporate best practice techniques. This is a part-time, hourly position at 20 hours per week.

This is a part-time, .55 FTE position. The salary range is $17,500-$20,000. Excellent benefits package with generous paid time off.

The ideal candidate will possess:

**Qualifications**
- BSW with an additional year of related experience; or BS/BA in a related field with an additional 2 years of related experience.
- 2 years of experience in the following areas: case management, domestic violence, working with low-income people, as well as those at risk of homelessness, and referring them to appropriate community resources, and advocacy.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Knowledge, Skills and Abilities**
- Must support the YWCA mission: eliminating racism and empowering women, and demonstrate the competencies listed in the YWCA Madison Competency Model
- Knowledge of case management techniques, domestic violence, disability, mental health, trauma, AODA, poverty issues and knowledge of resources available to low-income households.
- Excellent record-keeping skills.

Candidates should support the mission of the YWCA: elimination of racism and empowerment of women; demonstrate multi-cultural competency and the ability to work with diverse populations. People of color and individuals bilingual/bi-cultural in English/Spanish are encouraged to apply. Must pass a caregivers background check.

Please visit our website [www.ywcamadison.org/jobs](http://www.ywcamadison.org/jobs) for full position description and complete application instructions. Preference will be given to applications received by Monday, August 22, 2016 at Noon, applications accepted until position filled. No e-mails please. No calls please, except to confirm receipt of application materials. AA/EOE