Job Announcement

Position:          Case Manager (Proficient in Spanish) - 1.0 FTE  
Date Posted:      June 24, 2016  
Application Deadline: Applications will be accepted until position is filled  

Opportunity
The North/Eastside Senior Coalition (a non-profit organization) is seeking an organized and compassionate individual that understands the aging process and quality of life issues to serve as a Bilingual (English/ Spanish) Case Manager. Under the direction of the Lead Case Manager, you will be an advocate for the area’s senior adults living throughout Dane County by assessing their needs and implementing plans to meet those needs. You will have frequent contact with other Dane County and City of Madison service agencies as well as the general public, especially senior adults.

Requirements
The successful candidate will possess an Associate’s Degree in Human Services or equivalent; or two to four years related experience and/or training; or equivalent combination of education and experience. Proficiency in English and Spanish, in both oral and written skills is required. A Bachelors Degree in Social Work is preferred. Valid Wisconsin Driver’s License and reliable transportation is required.

Compensation & Benefits
Salary is determined based on experience. NESCO will pay a portion of the Health Insurance premium for benefits-eligible employees, and this portion will be set by the NESCO Board on an annual basis. The Coalition will pay a portion of the single Dental Insurance premium for benefits eligible full-time employees. Family/domestic partner coverage is available for both Health and Dental Insurance but paid for by the employee. Flex Spending Plan, Short & Long-Term Disability Insurance, Paid Holidays, Vacation & Sick Time are also offered.

How to Apply
Send your resume and cover letter or a completed North/Eastside Senior Coalition job application. Application materials are available at www.nescoinc.org or by calling (608) 243-5252. Please submit your application materials to info@nescoinc.org or mail them to NESCO, attn: Lois, 1625 Northport Drive, #125, Madison, WI 53704.

Equal Opportunity Employer