Dane County Department of Human Services in Madison, Wisconsin is seeking an individual responsible for the administrative and clinical oversight of case management services provided within the long term support programs. Supervises staff in the department’s Long Term Support Unit. Functions as a liaison with community organizations providing supportive services to the elderly and physically disabled. Develops and implements a training program for county and contracted case managers serving the long term support participants. Ensures adherence to rules, regulations and laws governing the implementation of long term support services, particularly the Community Options Program, Medicaid waiver programs and supportive home care. Develops and implements quality assurance mechanisms for evaluating the provision of case management services. Initiates and provides oversight of quality improvement projects. Ensures that consumers are treated fairly and are active participants in planning and implementing needed services. Requires possession of a bachelor’s degree in social work or human services field. Masters Degree is preferred. Requires extensive experience in providing formal training and in supervising staff who provide direct human services. Minimum of five years experience working in a community service organization. Also requires possession of or eligibility for a Wisconsin driver's license and access to reliable transportation. Starting annual rate is $67,870 with further increases to $88,150 with excellent benefits including fully paid health and dental insurance for full time employees, along with contributions towards retirement, and short/long term disability. Additional benefits available include long term care, vision coverage, flex spending account and deferred compensation programs paid in full by the employee. This recruitment will be used to establish an eligibility list from which other part-time and full-time vacancies in this classification may be filled. Dane County may complete a criminal background check on applicants who progress to a certain stage in the application process, and if an applicant has a criminal history, then Dane County will disqualify the applicant if the position’s responsibilities are substantially related to the applicant's criminal history. EXAM: Achievement History Questionnaire which must be returned with the application form.

Recruitment ends 4:30 p.m., Monday, September 8, 2014. Application materials (including the Achievement History Questionnaire) must be submitted by the closing date above. An application postmarked by the closing date, but not received in the Employee Relations Division by the specified deadline will not be considered. For application materials contact: Dane County Employee Relations Office, Room 418, City-County Building, Madison, Wisconsin, 53703, 608/266-4123, and for those with TDD equipment: 608/266-4125, or through the Dane County home page on the Internet at: www.countyofdane.com. Interested individuals must file a completed official Dane County employment application along with the responses to the Achievement History Questionnaire. Dane County is an Affirmative Action Employer operating under a Civil Service Merit System.