Medical Social Worker-MSW

Job Code: 2015-HHU:PO-002
Location: Portage, WI
Status: Regular Full Time - 40 hrs per week
Hours: 8:00am to 4:30pm, Monday - Friday
Due Date: 4/13/15

Position Purpose:
The purpose of positions in this classification is to provide medical social services to patients in their homes in accordance with the physician’s orders and under the direction of the Social Services Manager.

Job Responsibilities: This listing is not to be construed as all-inclusive. Other duties may be required and assigned.

• Travels to patient homes and performs psychosocial assessment of patients. Collects and records data and evaluates the patient’s level of psychosocial functioning. Develops the plan of care for Social Work as determined by assessment.
• Schedules and conducts patient visits to monitor, and evaluate the patient’s needs. Consults with and collaborates with physicians, care team members, families of patients, referral agencies, community resource organizations, external health care providers, and others regarding coordination of patient care. Makes changes in the plan of care as appropriate.
• Counsels and educates patients and family members.
• Guides patients and family members to utilize community resources. Provides information to patients and families on community resources. Refers patients and family members to community agencies and/or acts as an intermediary in securing services from other health and welfare agencies. Contacts and/or meets with community referral and resource agencies to coordinate resources (e.g. coordination of nursing home placement, referrals to other services).
• Ensures for proper case documentation. Documents assessments, visits, clinical notes, progress notes, mileage, etc. Completes and submits clinical notes and progress notes in accordance with Company policies and procedures.
• Attends and participates in multi-disciplinary team meetings, patient case conferences, departmental meetings and other meetings as required.
• Supervises Bachelor-degreed Social Workers as necessary
• Responds to concerns and/or complaints from staff, patients, family members, or health care providers. Investigates and recommends appropriate action. Conducts follow-up as necessary.
• Completes productivity reports and other requests per Social Services Manager.
• Assists with audits as requested.

Minimum Education & Experience:
Masters of Social Work from a school of social work accredited by the Council on Social Work Education with one to two years of progressively responsible medical social work experience in a healthcare setting. Current State of Wisconsin Social Work Licensure required.

Knowledge, Skills & Abilities:
This position requires travel to patient homes and meeting locations. Must maintain a valid Wisconsin driver’s license. Must maintain an acceptable driver’s record per company policy. Must maintain proof of current auto insurance. Must have access to a vehicle in good working condition.
Physical Demands:
This position rates as LIGHT WORK as defined by the Dictionary of Occupational Titles

To apply visit: https://jobs.homehealthunited.org/careers/

Benefits

- Medical Insurance (75% Employer Paid for Full-time Employees)
- Dental and Vision Insurances available
- PTO and 6 paid holidays first year of employment
- 403(b) retirement plan with employer matching contribution
- Long term disability (100% employer paid)
- Basic life insurance policy (100% employer paid)
- Flexible Spending Accounts (tax free child care and medical expenses)
- Supplemental Life Insurance at excellent rates
- Wellness program