MENTAL HEALTH PROGRAM SPECIALIST

Dane County Department of Human Services, Adult Community Services Division in Madison, Wisconsin is seeking an experienced mental health professional. A key responsibility of this position will be clinical and administrative management of the Medicaid Comprehensive Community Services program. This would include, but not be limited to, assuring compliance with DHS 36 and other state and federal regulations, developing and implementing policies, maintaining the overall quality of services, and providing day-to-day consultation with Comprehensive Community Services staff. This position may also monitor programs and purchase of service contracts which address the needs of adults with serious and persistent mental illness, monitor annual contractual expectations for purchase of service agencies, including but not limited to budgetary and policy recommendations for assigned programs, assist with overseeing inpatient utilization, clinical review of high risk individuals and other system coordination issues; develop and provide training for assigned programs; and perform other duties as assigned. This position requires any combination of training and experience equivalent to graduation from an accredited college or university with a bachelor's degree in social work or other human services field or a behavioral science field and five years of professional experience in community based adult mental health services. State of Wisconsin licensure as a Licensed Clinical Social Worker (LCSW) or Professional Counselor (LPC) is strongly preferred. One year of clinical supervisory experience is preferred. Starting hourly salary is $30.11 to $39.15 plus excellent benefits including fully paid health and dental insurance for full time employees, along with contributions towards retirement, and short/long term disability. Additional benefits available include long term care, vision coverage, flex spending account and deferred compensation programs paid in full by the employee. Dane County may complete a criminal background check on applicants who progress to a certain stage in the application process, and if an applicant has a criminal history, then Dane County will disqualify the applicant if the position's responsibilities are substantially related to the applicant's criminal history. Exam: Completed Achievement History Questionnaire must be submitted with Dane County application for employment.

Recruitment ends 4:30 p.m., Monday, September 8, 2014. Application materials (including Achievement History Questionnaire) must be submitted by the closing date above. An application postmarked by the closing date, but not received in the Employee Relations Division will not be considered. For application materials contact: Dane County Employee Relations Office, Room 418, City-County Building, Madison, Wisconsin, 53703, 608/266-4123, and for those with TDD equipment only, 608/266-4125. You may also access the application and information through the Dane County homepage on the Internet at: www.countyofdane.com. Interested individuals must file a completed official Dane County employment application. An Affirmative Action Employer operating under a civil service merit system.