Position Classification:  CSP Case Manager

Position Purpose: Promote community based services to individuals who experience the difficulties of life as a result of a severe and persistent mental illness.

Qualifications: Must have Master’s Degree in behavioral sciences. Preferred: 3000 hours of post Masters supervision, having experience with person's with long-term mental illness or 1500 supervised hours working in a Community Support Program. Must possess a valid Wisconsin driver’s license and insured vehicle.

Duties and Responsibilities

Develop and implement individualized treatment plans with consumer every six months. Complete initial in-depth assessments for new admissions with in-depth assessment updates and treatment plan reviews bi-annually.

Arrange for and coordinate support necessary to maintain individuals in community settings by providing symptom and medication monitoring, dual-diagnosis treatment, accessing psychiatric and psychological services and facilitating employment, educational, residential, medical, dental, financial, family and social/recreational opportunities.

Maintain consumer-related records/files, progress notes, and financial documents.

Provide skills training in such areas as self-care, household management, financial management, and recreational activities as needed.

Provide employment-related services.

Supervise and coordinate with any supportive home staff, personal care staff, and all collateral contacts.

Provide case management to assure continuity and appropriateness of services.

Provide on-call services via the crisis line, including after hours and weekends, providing medications to consumers, transporting to medical emergencies, etc.

Coordinate services with other agencies.

Act as main contact with families and/or primary caregivers.

Provide crisis intervention including servicing on-call.

Testify at commitment hearings and work with local law enforcement and District Attorney's office.
Act as an advocate on behalf on the consumer.
Schedule regular review of treatment plans.
Work as part of a team including providing back up for the absence of any team member.
Provide individual or group supportive psychotherapy.
Participate in job-related training and staff meetings.
Participate in program planning and implementation.
Make training needs known.
Miscellaneous responsibilities as assigned.

Benefits: Vacation, sick time, health insurance, dental insurance, vision insurance