Description:
This is a part time, direct service position responsible for assisting in facilitation/counseling services in the sex offender treatment program. The person in this position will collaborate with the lead counselor in group facilitation, maintaining client files, writing process notes and discharge summaries. Organization and attention to detail are necessary to perform the duties in this role.

Minimum Qualifications:
1. Master’s degree preferred. Bachelor’s degree with experience in sex offender treatment accepted.
2. 2 years experience in working with correctional clients from diverse backgrounds.
3. Experience working with sex offenders required.
4. Experience providing counseling/group facilitation services using cognitive/behavioral programming.
5. Ability to interact with staff, clients, and agents in an effective manner while maintaining professional boundaries.
6. Ability to maintain the utmost confidentiality of all agency information.
7. Strong decision making abilities and able to work independently.

Wage: DOE. Eligible for performance based increase after four months.
Benefits: Available to those who qualify for part-time benefits. Part-time benefits include: vision insurance, flex plan, pension, and 403(b).

Employer: ATTIC Correctional Services, Inc. 
Location: Madison, WI
Hours Per Week: Part-time: 2.5 hours per week
Shift/Work Days: Thursday evenings

How to apply: E-mail, mail, or fax your resume and cover letter to:
ATTIC Correctional Services, Inc.
P.O. Box 7370
Madison, WI 53707
jobs@correctionalservices.org
Fax: 608-223-0019
Posting Date: May 11, 2016
AA/EOE Drug Free Workplace