Job Announcement

Briarpatch Youth Services Inc. is a private non-profit organization, providing youth development, outreach, counseling, shelter, and supervision services to over 2,000 youth annually.

Job Title: Support for Success - Family Program Counselor

Job Description: Assist with program needs and provide support and education for parents/caregivers of at-promise teens.

Qualifications: Requires minimum of either Associates Degree or Bachelor’s Degree in human services or a related field from an accredited college or university or at least two (2) years of full-time experience working in a human services or family support-related setting. Prior experience working with parents/caregivers of emotionally/behaviorally challenged teens, facilitation of educational groups and/or discussions preferred. Knowledge of protective parenting practices, mental health issues and administrative experience are plusses.

Duties and Responsibilities:

Position Description
Support for Success is a new program that aims to help high school aged youth with emotional & behavioral challenges develop intrapersonal skills through a supportive employment program setting and comprehensive familial/community support. The Support for Success Family Program Assistant is responsible for the program operation for the agency’s Support for Success parent/caregiver and natural support-related activities.

Primary Duties and Responsibilities
• Assist the Program Coordinator with the daily program operations and requirements.
• Recruit and work with parents/families in the Support for Success program.
• Work with Program coordinator to gain knowledge of family dynamics, parenting practices/styles, adolescent development, mental health, respective needs of family members, and other topics related to programming.
• Work with Program Coordinator to create program protocol, documents, schedules and participant materials.
• Collaborate with community agencies, schools to gather resources, opportunities, find meeting places, etc.
• Distribute program information to designated schools/agencies; be prepared to field programmatic questions.
• Engage with family members/supports in intake interviews, follow-up sessions and occasional meetings.
• Be available for family support contacts/calls, familiarize self with area resources and supportive tools for participants.
• Work with Program Coordinator to collect, input and monitor data in Support for Success and other group program.
• Assist with developing group speaking schedules and calendars; is available for occasional facilitation of other groups.
• Maintains records of parents/caregivers participating in Supports for Success programming to include dates of service, services received, location of service, client demographics, and other information required by the agency/funding sources.
• Collaborate with Support for Success youth support program staff and participants.
• Performs other responsible and related duties as assigned.

Salary is $13 per hour based on experience and education and experience.

Work Hours: Part time 20 hours per week with some evening and weekend hours required.

Transportation: Reliable transportation is required.

To Apply: No calls please. Submit a resume with a cover letter by 4:00pm on February 18th to:

Briarpatch Youth Services ATTN: Parent Program Coordinator
2720 Rimrock Road
Madison, Wisconsin 53713
or Stacey.Slotty@briarpatch.org

Briarpatch Youth Services, Inc. is an Affirmative Action/Equal Opportunity employer.