Behavioral Health Case Manager

Job Announcement

Title: GROUP HOME MANAGER (RESIDENTIAL COORDINATOR)

Shift: FIRST SHIFT, WEEKDAYS, ROTATING ON-CALL DUTIES

Wage: COMPETITIVE, BASED ON EXPERIENCE

Closing: UNTIL FILLED

Job Summary:

The Residential Coordinator works for the Residential Services Program and supervises, trains, hires and schedules the hourly support staff in addition to providing oversight to clients who live within the residence. The Residential Coordinator provides services to our clients who have been diagnosed with a severe and persistent mental illness to help them attain their highest level of independence while living in the community. Additionally, this individual provides financial management assistance, assists in arranging client transportation, monitors and documents health information, and writes treatment plans all while adhering to applicable laws and regulations.

Qualifications:

- Bachelor’s Degree in Social Work, Psychology, Counseling or Human Services is required.
- Experience with adults with chronic and persistent mental illnesses is preferred.
- Must have a valid Wisconsin Driver License, liability insurance, and a reliable vehicle.
- Management or leadership experience is strongly preferred.
- The ability to manage time well, work as a team in the best interests of the clients we serve, and document interactions with the clients served in a timely manner.
- Must have strong verbal and written communication skills and be proficient in typing and documenting home visit notes in the agency database.
- Must complete CBRF training program as outlined by DHS 83 within two weeks of hire.

To apply:

Applications can be submitted online at: http://www.mcfi.net/search-jobs-now-MCFI.htm

Or click here: Residential Coordinator

Please also email your interest to jerry.baake@mcfi.net or (414) 290-2022 and state your interest is in response to this Job Announcement!

*Employers receiving federal contract dollars do not discriminate on the basis of “sexual orientation or gender identity.”*