2016-2017 IMPORTANT DUE DATES & EVENTS FOR
PART-TIME MSW FIELD EDUCATION STUDENTS

November 5, 2016  *Eau Claire Field Information Meeting*. If you are interested in learning more about the field placement process and Field Placement in Employment Settings policy, you are strongly encouraged to attend this meeting. This informational meeting will be held at the Eau Claire site at 1:15 pm in a room location to be announced.

November 12, 2016  *Madison Field Information Meeting*. If you are interested in learning more about the field placement process and the Field Placement in Employment Settings policy, you are strongly encouraged to attend this meeting. This informational meeting will be held at the Madison site at 1:15 pm in a room location to be announced.

December 5, 2016  *Field Unit Preference Form Due*. Students will be emailed a link to this form in November, and will complete the form (with resume attached) online. *Late submission of the Field Preference Form and/or the Wisconsin Caregiver Background Check will result in a delay in the field placement process.*

December 5, 2016  *Wisconsin Caregiver Background Checks Due*. All students completing a field placement are required to complete this background check with Verified Credentials, Inc. by the date indicated. (Most students will have already completed this required step at admission.) For additional information, go to the website: http://www.myvci.com/uwmad

February 10, 2017  *Mandatory Student Field Orientation, Madison*  
Madison Campus, 9-2:30pm

February 17, 2017  *Mandatory Student Field Orientation, Eau Claire*  
Eau Claire Campus, 9-2:30pm

*The Field Orientation requirement must be completed before students can begin the field placement process. Students may choose to attend the orientation at either the Madison or Eau Claire campus.*

Important: If you have questions regarding any of these dates or events, please contact the Field Education Office at 265-4570.