



EDUCATION & EMPLOYMENT SPECIALIST (BILINGUAL – SPANISH) – Sun Prairie, WI:

Provides education and employment related services to caregivers of children enrolled in the Early Childhood Initiative (ECI) Dane County home visiting program. This position may provide group based training, skill building, and job related training. Direct service activities may include needs assessments, service planning, resource and referral, supporting resume writing and interview process and preparation, crisis management, housing support, identification of barriers to employment and education, developing informal and formal support networks with families, documentation of activities and data collection. Conducts community outreach and collaborates with other stakeholders. Engages with internal and external teams, provides staff training, assists with grant writing in cooperation with ECI as appropriate and participates in program development. Acts as a service leader for the organization and/or the Health System.

Full-Time, Benefits Eligible role. Flexible business hours of 8:30-5:00 Monday-Friday with possibly of earlier or later hours to meet client needs. Rare evening or weekend events. Local travel to client homes and community meetings.

- Bachelor's degree required. *Appropriate education and/or experience may be substituted on an equivalent basis*
- Two years work experience with families of diverse ethnic, cultural & socioeconomic backgrounds.
- Bilingual in Spanish/English is preferred to support specific locations.
- Requires a valid driver's license, acceptable driving record, personal auto liability insurance coverage and the ability to be insured by the CHHS auto insurance carrier. Must use personal vehicle to transport children, complete in-house car seat transporter training within one month of hire and re-train once biannually thereafter to maintain.
- Committed to work toward improving one's own cultural competence, i.e. valuing diversity, recognizing personal limitations in one's own skills and expertise, and having the desire to learn. Accepting of individual differences.
- Demonstrated knowledge of psychosocial, economic and cultural determinants of healthy growth and development. Working knowledge of current trends and developments in the prevention and family support field. Knowledge of the ecological theories and family support principles.
- Ability to work with families and children who are dealing with safety issues and other related problems. Must adhere to the mandated reporting of child abuse and neglect.
- Excellent judgment skills. Learns quickly when facing new problems and makes good decisions based on a mixture of analysis. Ability to make sound judgments, to use supervision effectively and to take independent action if needed to ensure participant and child safety. Is cool under pressure and can effectively cope with change.
- Ability to effectively communicate information and respond to questions from diverse individuals, community groups and the general public. Relates well to all kinds of people and is approachable. Commands attention and can manage group process during presentations and family meetings.

At Children's Hospital of Wisconsin, we believe kids deserve the best. Every child deserves a safe and loving home. When parents are unable to provide this on their own, intervention is needed to ensure these children are free of abuse and neglect.

We provide child well-being services to help children live in a safe and nurturing environment. We provide services to parents needing education and guidance to improve their parenting skills so their children can remain with them. We also provide services to children who are placed with foster families until they can return home or become part of an adoptive family.

Our experienced professionals provide the following services to families in Milwaukee County and at locations throughout Wisconsin.

- Foster Care
- Treatment Foster Care
- Adoption
- Respite Care
- Child Advocacy Centers
- Family Case Management
- Family Finding

We offer a wide variety of rewarding career opportunities and are seeking individuals dedicated to helping us achieve our vision of the healthiest kids in the country. If you want to work for an organization that makes a difference for children and families, and encourages you to be at your best every day, please apply today.

APPLY ONLINE AT: www.CHW.org/CAREERS