



ROCK COUNTY
invites applications for the position of:

Human Services Supervisor I - Permanency Resources Supervisor

An Equal Opportunity Employer

SALARY

Hourly
\$31.48 - \$38.25

OPENING DATE: 01/12/21

CLOSING DATE: 01/29/21 05:00 PM

POSITION SUMMARY AND JOB DUTIES:

The Permanency Resource Supervisor will play a leadership role in ongoing implementation of Family Find and support/coordination of Resource Parents. This supervisors will promote efforts to prioritize family connections and kinship resources within Child Protective Services that focuses on safety, permanence, and well-being. Works in collaboration with other program areas and community partners. Provides leadership in implementation of Family First, the Foster Parent Advisory Committee (FCAC), and Foster Parent Training. Supervises designated staff and provides consultation, supervision and oversight of case decision-making as appropriate. This position is also part of a larger supervisory team that supports CPS activities such as Access, Initial Assessment, Ongoing Services, and Foster Care. Provides after hours CPS supervision on a rotational basis. Supports and promotes the Mission, Vision and Guiding Principles of the Human Services Department. Performs in a manner consistent with the HSD Leadership Charter, Professional Standards, and "Commitment to My Co-Workers."

45% - Provides oversight and supervision to staff.

- Reviews cases, applies assessment skills, and makes determinations regarding appropriate course of action.
- Consults on cases and provides feedback and direction to staff regarding child safety.
- Provides individual and group supervision to monitor performance and facilitate professional development.
- Promotes family centered and strength based approaches in working with CPS families.
- Provides specific oversight, tracking and/or approvals for rate setting, licensing (Kin, Child Specific, Foster Home), extraordinary payment requests, trail reunification's, etc.
- Provides oversight for independent living and supervised independent living
- Responsible for the development, oversight, and coordination of Foster Parent Training and Advisory Committee
- Responsible for implementation and fidelity of Family Find activities
- Provides after hours supervisory consultation surrounding safety of children on nights and weekends on a rotating basis.

30% - Provides administrative oversight for CPS units.

- Develops, implements, and evaluates program policies and procedures.
- Assures compliance with all relevant administrative codes (48, 56, 58) and applicable laws and statutes.
- Monitors units and staff productivity and works to maximize efficiency wherever possible.
- Interviews, selects, supervises, discipline and evaluates assigned staff according to HSD and Rock County procedures.

20% - Collaborates with internal and external partners to assure coordination of services.

- Participates as a member of the Child Protective Services Supervisory team, working collaboratively with colleagues to assure a quality continuum of services for families.
- Represents the HSD in the community as appropriate including education and community liaison duties with regard to CPS issues/concerns.
- Communicates and collaborates with staff and supervisors across HSD divisions to assure coordinated efforts to serve families.
- Consultation with CPS Program Manager on a bi-weekly basis and/or more frequently if required and/or needed.

5% - Other duties as assigned.

***In the event of a Public Emergency, responds as directed by the Human Services Director and/or the Director of Emergency Operations.**

**SUCCESS
FACTORS
(KSA'S):**

- Knowledge of Family First Legislation
- Knowledge of approved social work principles and methods in the field of child welfare, family inter-relationships, and individual and group behavior.
- Knowledge of current social and economic problems and the way in which they affect families and individuals.
- Knowledge of child development and family systems theories and practices that guide assessment of and work with children and families in crisis.
- Knowledge of applicable state and federal codes, standards and statutes including Chapter(s) 48, 56, 58, 938 and 51.
- Knowledge of automated child welfare systems (WiSACWIS).
- Ability to communicate ideas effectively orally and in writing.
- Ability to establish and maintain effective working relationships with families, administrative superiors, co-workers, the general public and community partners in a manner that support collaboration.
- Ability to stimulate staff growth and development and to give effective casework consultation.
- Ability to collect, organize and utilize data for program improvement purposes.
- Skills in organization and time management.
- Skills in supervision and supportive management of staff.

**JOB
REQUIREMENTS,
EDUCATION,**

- Bachelors degree (Masters degree preferred) from accredited college or university with a major in Social Work or related field.

TRAINING & EXPERIENCE:

- Two or more years supervisory experienced preferred.
- Five or more years of experience in a public social service agency or an equivalent combination of training and experience.
- Wisconsin Social Work certification preferred.
- Possession of an unrestricted driver's license and auto insurance.
- Access to a personal vehicle to commute between county buildings and meeting locations.

ESSENTIAL JOB FUNCTIONS (PHYSICAL ELEMENTS, EQUIPMENT AND WORKING CONDITIONS):

Physical elements:

- Ability to stand, walk and sit

Equipment use:

- Ability to use a computer and computer keyboard
- Ability to use a copier, fax, scanner and telephone.

Working Conditions:

- Ability to work non-traditional hours and be on call after hours.
- Almost all indoor work but may be required to accompany staff to community and home based visits and court.
- Potential exposure to physically or verbally abusive clients.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:
<https://agency.governmentjobs.com/rock/default.cfm>

Job #RC-0803282
HUMAN SERVICES SUPERVISOR I - PERMANENCY RESOURCES
SUPERVISOR
AB

OUR OFFICE IS LOCATED AT:
51 S.Main Street
Janesville, WI 53545
(608) 757-5523
(608) 757-5520
humanresources@co.rock.wi.us

An Equal Opportunity Employer
