

# JACOB T. DUNN

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## PROFESSIONAL PROFILE

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Over the course of my career I have had the opportunity to serve a varied client population, and provided them with a wide range of quality services. I have also developed my interpersonal skills and self-awareness, and have continued to cultivate learning and teaching opportunities to advance my career. I pride myself in knowing that my planning and organizational skills have and continue to mature, which has been beneficial in both my personal life and professional career.

## EMPLOYMENT HISTORY

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June 2012- Present Stoughton Health Stoughton, WI

Geriatric Psychiatry Unit- Licensed Clinical Social Worker

- Part of an interdisciplinary team on an acute inpatient psychiatric unit that specializes in treatment of older adults age 55 and older
- Provide individual, family, and group counseling to the individuals on the unit
- Develop individualized treatment plans for each patient, and work to develop a safe disposition so they can be successful upon discharge
- Coordinate services and make referrals to community agencies and facilities involved with the individuals
- Coordinate with county legal systems when an individual is hospitalized involuntarily
- Supervised graduate level students in their advanced field placement, with an emphasis in geriatric psychiatry. Completed all learning agreements and evaluations, within the CSWE guidelines. Assisted students in attaining all learning goals and meeting core competencies.
- Provide coverage on the medical floor conducting alcohol and detoxification assessments

September 2017-Present University of Wisconsin at Madison Madison, WI

Associate Faculty Associate- Social Work Practice with Older Adults Field Unit Sandra Rosenbaum School of Social Work

- Works with practicum supervisor to develop learning opportunities and affiliation with agency/organization.
- Develops and approve learning plans and supervisory arrangements with students and practicum supervisor.
- Develop syllabus and teaches field unit seminar to provide relevant theoretical, policy, and problem content.

- Share in ongoing practice supervision/consultation, and help students integrate seminar content with placement experience.
- Consult with students on professional growth and development.

September 2015-Present University of Wisconsin at Madison Madison, WI  
Associate Faculty Associate Sandra Rosenbaum School of Social Work;  
Field Supervisor

- Academic social work instructor for the School of Social Work. Created syllabi and implemented course content to meet all CSWE guidelines.
- Courses taught include: Social Work Practice in Aging and Mental Health; Advanced Practice in Health, Aging and Disability
- Supervised graduate level students in their field placement, with an emphasis in geriatric psychiatry. Completed all learning agreements and evaluations, within the CSWE guidelines. Assisted students in attaining all learning goals and meeting core competencies

July 2012-May 2015 George Williams College Williams Bay, WI  
Adjunct Social Work Instructor; Field Liaison; and Field Supervisor

- Academic social work instructor and chair of the gerontology certificate for the School of Social Work. Created syllabi and implemented course content to meet all CSWE guidelines.
- Courses taught include: Social Work with Groups and Families (Gerontology focus); Biology and Health of Aging; Assessment and Intervention with Older Adults; Human Behavior in the Social Environment
- Provided field supervision as a Field Liaison for 20 students who were completing their graduate level field placements. Assisted in the placement process, completing and reviewing learning agreements and conducting site visits. Worked as part of a multi-disciplinary team which included the student, Field Director, agency supervisor and liaison to assist in the successful completion of the field placement.

May 2009- June 2012 Rock County Human Services Janesville, WI

August 2005- January 2006

Long Term Support- Case Manager

- Responsible for a caseload of older adults and physically disabled individuals in Rock County.
- Conduct functional screens on individuals to determine their eligibility for Long Term Support services, and work with the families and individuals on person-centered planning.
- Utilization of Medicaid Waiver monies (COP-W and CIP) to set up in-home services so that individuals could continue to live independently in the community, and divert nursing home placement.
- Provide families with resource information for additional programs in the community that can be beneficial to them if they do not qualify for Medicaid Waiver programs.

- Investigation of adult at-risk and elder abuse neglect referrals in accordance with Chapters 46, 54, and 55 of the Wisconsin Statutes.

November 2011- January 2013 Collegiate Caregivers, LLC Middleton, WI  
Director of Operations

- Oversee the operational activities for Collegiate Caregivers, by ensuring that the policies, procedures, standards and regulations are being followed.
- Plan and develop new programs and establish procedures for measuring quality care.
- Recruit and train college students and graduates who are interested in serving the older adult population, and educating them on the bio/psycho/social trends of the older adult population

January 2006- May 2009 Rock County Human Services Janesville, WI

Child Protective Services- Licensed Social Worker

- Responsible for the investigation and referrals of abused and neglected children in Rock County.
- Coordinated with several other professionals in the field to assess for safety, make case placement determinations, and to refer clients for services.
- Provided services to children and families who presented with mental health, substance abuse, and trauma histories by utilizing evidence based practices.
- Attended numerous trainings related to child welfare offered through the Southern Child Welfare Training Partnership.
- Train new employees and undergraduate interns in fieldwork and documentation.
- Member of the morale committee, which focused on increasing the morale among employees and improving longevity of employees for a better work environment.

## EDUCATION

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Fall 2009- Spring 2011 George Williams College of Aurora University, Williams Bay, WI

- Master of Social Work
- Clinical Emphasis
- Graduated Summa Cum Laude April 30, 2011

Fall 2000- Spring 2005 University of Wisconsin-Whitewater Whitewater, WI

- Bachelor of Arts in Social Work
- Minor in Health and Family Studies

## INTERNSHIP

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January 2011- April 2011 Oregon Mental Health Services, LLC Oregon,  
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Outpatient and In-home Mental Health Psychotherapist Intern

- 600 hours of supervised outpatient and in-home psychotherapy
- Provided evidenced-based psychotherapy to children, adults, and couples that presented with a variety of clinical diagnoses
- Completed biological/psychological/social/cultural/spiritual assessments, and utilized the DSM-IV TR to direct treatment and services
- Under Wisconsin DHS 35.21, developed a “Best Practice” resource manual for the agency’s policy and procedure manual

January 2005–May 2005 Jefferson County Human Services Jefferson,  
WI

Juvenile Probation Intern

- 480 hours of supervised work under two Juvenile Probation Officers.
- Assisted with case management duties including court documentation and weekly contact with clients. Also participated in the Wrap-Around program meetings, and worked with family members on a case plan for the juveniles on the caseloads.
- Facilitated a social skills group for adolescent males with behavioral issues once a week under the supervision of two licensed Social Workers.

#### VOLUNTEER EXPERIENCE/ PROFESSIONAL MEMBERSHIPS

- Ethan Allen School for Boys 2002-2003
- St. Coletta of Wisconsin 2003-2005
- Social Work Student Organization 2003-2005
- Big Brothers and Big Sisters of Rock County 2006
- Member of National Association of Social Workers 2011-Present
- Licensed Clinical Social Worker in the State of Wisconsin



