

Course Exemption Form

BEFORE completing this form, you should familiarize yourself with the [Exemption by Course Review eligibility criteria](#) on our website.

NOTE: Students may count up to 7 credits of prior course work numbered 300 or above towards their degree progress, however, any additional courses listed on this form will still exempt student from taking them.

******For the "On Chart" section of this form, refer to this list of equivalencies. If the course you are requesting exemption from is on that list, then select 'Yes.'

Please complete only ONE of the three sections of this form. The section you would complete is the one

Chart: [Equivalency-Chart-and-Descriptions.pdf](#)

Section 1. Students with a BSW from UW Madison: Do NOT complete an exemption form.

Section 2. Students with a BSW from another CSWE Accredited Program

Complete the Psychopathology course section.

Please submit completed forms along with any applicable syllabi to **FULL-TIME PROGRAM:** ft-course-exemptions@socwork.wisc.edu or

PART-TIME PROGRAM: pt-course-exemptions@socwork.wisc.edu

Remember, any accompanying syllabi MUST be labeled as follows: LAST NAME, FIRST NAME – COURSE NUMBER Syllabus, **Example:** Last, First – SW 612 Syllabus

Name	Email		Program		Today's Date		Official Use Only	
UW Madison Course	Institution	Course Number & Title	Credits	Semester & Year	Grade	On Chart**	Exemption Decision	Notes
SW 612 Psychopathology ¹								

¹ previously taken course(s) must not be older than 5 years old to be eligible for exemption.

Section 3. Students without a BSW

Please complete the additional sections of this form. If you are not requesting an exemption from a course on this list, leave that row blank. Please submit completed forms along with any applicable syllabi to **FULL-TIME PROGRAM:** ft-course-exemptions@socwork.wisc.edu or

PART-TIME PROGRAM: pt-course-exemptions@socwork.wisc.edu

Remember, any accompanying syllabi MUST be labeled as follows: LAST NAME, FIRST NAME – COURSE NUMBER Syllabus, **Example:** Last, First – SW 650 Syllabus

Name	Email		Program		Today's Date		Official Use Only	
UW Madison Course	Institution	Course Number & Title	Credits	Semester & Year	Grade	On Chart**	Exemption Decision	Notes
SW 457/711 Human Behavior & Environment ¹								
SW 640/710 Diversity, Oppression, & Social Justice in Social Work ¹								
SW 650 Research Methods ²								
SW 612 Psychopathology ²								

¹ previously taken course(s) must have been taken in an accredited CSWE accredited program, not be older than five years old to be eligible for exemption consideration AND have earned a grade of 'B' or better.

² previously taken course(s) must not be older than 5 years old AND have earned a grade of 'B' or better to be eligible for exemption.

After Submitting Your Form – What to Expect

Once submitted, your Course Exemption Form will be reviewed, if additional information is needed, an Advisor will contact you using the email address provided on your form (please be sure it is accurate). If no other information is required, an Advisor will process your form and notify you of your exemptions via email. Note that if a syllabus review by a professor is needed, you should expect processing time to take longer. For questions, please contact an Advisor from your program.