

ARC COMMUNITY SERVICES, INC.  
2001 W. BELTLINE HIGHWAY, #102  
MADISON, WI 53713  
(608) 278-2300

EMPLOYMENT OPPORTUNITY

PLEASE POST

JOB TITLE: Full-Time SUD Counselor - ARC House

DATE OF POSTING: August 12, 2024

CLOSING DATE: August 26, 2024

CONTACT PERSON: Nicole Close (608) 278-2300 x 101

Seeking full-time Substance Use Disorders Counselor for ARC House, a 15 bed innovative, state-wide, DHS 75.54 licensed residential substance use treatment program for justice involved women. Since 1976, ARC Community Services, Inc. has been dedicated to helping women reclaim their lives, gain awareness of their personal self-worth, and be empowered to make the changes necessary to improve their welfare along with that of their children and families. ARC uses a strengths-based, cognitive-behavioral, gender responsive, and relational model to help women make durable life changes.

**Responsibilities:**

As part of team, implement women-specific, family-centered programming to empower women to rebuild their lives. Program elements include: Substance Abuse Treatment, Trauma, Cognitive Interventions, Parenting, Family & Relationships, Anger Management, DBT Skills, and Case Management.

Oversight of substance abuse treatment program including the following responsibilities:

- Substance abuse assessments;
- Formulation and implementation of comprehensive substance abuse treatment plans;
- Individual substance abuse counseling and relapse prevention planning;
- Facilitate substance abuse groups;
- Meeting with Medical Director & Clinical Supervisor to review resident treatment plans, continuing care plans, diagnosis, and medication;
- Preparing Intake and Discharge Reports;
- Maintaining a safe, empowering environment for our resilient women

**Qualifications:**

Must be certified as a substance abuse counselor-in training, substance abuse counselor or licensed as an ASPW or ISW.

Bachelor, MSW or related advanced degree preferred; work experience is given consideration

**Passion for working with marginalized women!!**

Knowledge of women's pathways to, and patterns of, substance use disorders a plus

Help women improve the quality of their lives and the lives of their children!!

**Benefits:**

- Start with three weeks paid vacation, 10 paid sick days, and 13 paid annual holidays in the first year of employment, health, dental, and vision insurance offered to all full-time employees. ARC also provides life insurance and short and long-term disability insurance. ARC offers paid training, 13 paid holidays a year and participation in a 401(k) with discretionary employer contributions. **ARC provides training and clinical supervision for required clinical hours.**

**Employment at ARC may be eligible for Public Service Loan Forgiveness:**

<https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

Please see the agency website at [www.arccommserve.com](http://www.arccommserve.com) for more information regarding ARC Community Services, Inc.

**For best consideration, please submit cover letter and resume by 8/26/24.**

**Email to [nclose@arccommserve.com](mailto:nclose@arccommserve.com)**

**WE look forward to hearing from YOU!**

AA/EOE