

Job Title: Clinical Supervisor (LCSW)

Reports To: Executive Director Clinical Services

Compensation: Full-Time: Hourly Rate: \$33.00

- Paid Time Off – 6 weeks Annually
- Mileage Reimbursement
- Health, Dental, Vision Insurance
- Company Paid Life, STD, & LTD
- 401k with Match

SOAR Case Management Services Inc. (SOAR), is seeking an experienced, licensed, responsive trauma informed full-time **Clinical Supervisor (LCSW)** to join our team. We offer a casual, collaborative, dog friendly work environment in Madison, WI. This is an in-person position at our Madison office with core hours of 8:00 am to 5:00 pm, Monday thru Friday.

Job Description: The primary responsibility of this position is to be a leader to the Case Management team and provide onboarding support, guidance, and supervision to Case Managers (CM's) as it relates to daily CM tasks, treatment plan deadlines, weekday medication deliveries, on-call scheduling, and other tasks as assigned. In addition, this position will provide culturally responsive, trauma informed direct case management support to persons served. This position works directly with the CCS Director/MHP on leading the CCS/TCM/Crisis Stabilization/Ch.35 programs and training staff as needed.

Essential Job Responsibilities.

- Coordinate and provide oversight of the CCS/TCM/Crisis Stabilization Programs with CCS Director/MHP.
- Review/Audit the CCS/TCM assessments and recovery/treatment plans.
- Review case management notes for compliance requirements.
- Meet with CM's for Supervision including CCS documentation, productivity standards, and best practices in recovery oriented clinical support.
- Provide ongoing training as needed for CM staff as areas for development are identified.
- Provide Field Supervision with CM staff at least monthly for skill development purposes.
- Develop and foster one-on-one relationships with CM staff to support them in developing new skills and abilities.
- Collaborate in management team meetings and activities to enhance services and staff development.
- Assist in interviewing, onboarding, and training new CM staff.
- On Call support to CM staff (telephone based).
- Actively demonstrate a commitment to recovery standards and willingness to creatively problem solve with clients and staff.
- Provide direct case management services for up to 5 people.
- Develop and foster one-on-one relationships with people served by SOAR to support them in developing new skills and abilities.

- Assist with working towards identified goals, increase independence, and improve quality of life as defined by the client.
- Coordinate care with community supports (i.e. PCP's, home providers, pharmacies, local hospitals).
- Develop and maintain relationships with community providers (i.e. Chrysalis, JMHC).
- Manage weekday medication deliveries.
- Complete and manage intakes, assessments, treatment plans, and Chapter 35 treatment plans.
- Complete all corresponding CCS/TCM Assessments and treatment plans as required.
- Accurately complete all necessary daily documentation.
- Accurately and in a timely manner complete and monitor Chapter 51 documentation.
- Perform Case Manager duties during assigned on-call shifts.
- Attend and actively participate in Supervision Meetings with CM staff.
- Attend and actively participate in the monthly Program Oversight Meeting.
- Attend and actively participate in the weekly Case Manager Meeting.
- Attend and actively participate in the weekly Clinical Consult Meeting to ensure appropriate levels and plans of client care.

Qualifications:

- A Master's Degree in Psychology, Social Work, or Human Services is required.
- Minimum 3 years' work experience in the mental health field with at least 18 months specifically within CCS is required.
- 1-2 years supervision/leadership in the mental health field experience is preferred.
- Demonstrated ability to provide recovery-oriented care in a social service setting is required.
- Demonstrated understanding of the value of peer support as part of an effective program.
- Demonstrated leadership ability in a social service setting is preferred.
- Demonstrated ability to communicate effectively (both orally and in writing).
- Demonstrated ability to work in a multidisciplinary team with a positive attitude.
- Must possess a valid driver's license, insurance to meet state requirements, and have daily access to a vehicle to use for work related purposes (mileage reimbursed).
- Must be computer literate and be able to function effectively within Google Workspace.
- Must be able to successfully pass a caregiver background check and DMV check at hire and annually thereafter in accordance with the state and local DHS requirements.

Please share your resume with us at andym@soarcms.org, we look forward to hearing from you!

SOAR Case Management Services is an Equal Opportunity and Service Provider. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.